

# Memo

**To:** Kevin Alperin, Rachel Ginter, Kira Gravitt, Leah Herold, Kim Lewis, Mallory Logsdon, Esther Mongan, Eric Nolan, Alex Paszt, Abigail Peters, Lynne Peloquin, Patrick Podgorski, Julie Rovge, Vicki Shadel, Brian Tobin, Michael Tully, Elizabeth Zurava

**From:** Stephen Buchs, Shayne Birkmeier

**Cc:** Marilyn Mattei, Theresa Kolkebeck, Erica Snyder, Matt Newquist

**Date:** December 16, 2024

**Re:** CCC Agenda

**Meeting Location:** District Office Board Room

**Monday, December 16, 2024 - 4:00 to 5:00 p.m.**

**Guests:** none

**Absent:** Kevin Alperin, Elizabeth Zurava

**Present:** Rachel Ginter, Kira Gravitt, Leah Herold, Kim Lewis, Esther Mongan, Alex Paszt, Lynne Peloquin, Abby Peters, Patrick Podgorski, Amy Rodriguez, Julie Rovge, Vicki Shadel, Brian Tobin, Michael Tully, Eric Nolan (arrived at 430p)

Meeting began at 4:02pm

**Agenda:**

1. Course Proposal Discussion

Stephen announced that the proposal for Math 1-3 was passed via Fist to 5 procedure. He also summarized the Math 1-3 textbooks

2. Shayne began Achievement Presentation.

Elementary Key Points: Closing gaps in ELA. Math needs work and we are focusing on getting those needs met

Stephen presented on SAT 9-12 Data - Large proficiency loss. Focusing on turning things around and bringing those numbers back up. We have a new Math system, so an anomaly is common and we will work to make changes based on those numbers.

Shayne talked about where we are today as a district and what we're working on in the future. Introduced math piloting program for elementary and middle school. Reveal math for middle school and iReady for elementary.

Dr Nolan is concerned that iReady will add to the at home coursework for especially younger children. Shayne commented that they would build that time into the classroom learning environment.

Julie Rovge mentioned that was excited to hear about the changes in math.

No further discussion on the topic

3. Curriculum SAC/DC updates:  
a. K-5 math pilot

Shayne: Math in Focus did not give us the results we were looking for leading to the idea that we needed a new math elementary program. Pilot team will try both tools and report back as they are using it. The team developed a survey they could input on the generalized rubric on a weekly basis. No further discussion on the math topic

b. 6-8 math material review

The 6-8 math team decided to focus on testing two different math programs starting at the end of January.

c. Grading Practices: *elementary*

- i. [Major/minor](#)
- ii. [Standards aligned report card](#)

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**To:** Kevin Alperin, Rachel Ginter, Kira Gravitt, Leah Herold, Kim Lewis, Mallory Logsdon, Esther Mongan, Eric Nolan, Alex Paszt, Abigail Peters, Lynne Peloquin, Patrick Podgorski, Julie Rovge, Vicki Shadel, Brian Tobin, Michael Tully, Elizabeth Zurava

**From:** Stephen Buchs, Shayne Birkmeier

**Cc:** Marilyn Mattei, Theresa Kolkebeck, Erica Snyder, Matt Newquist

**Date:** October 21, 2024

**Re:** CCC Agenda

**Meeting Location:** District Office Board Room

**Monday, October 21, 2024 - 4:00 to 5:30 p.m.**

## Guests:

**Absent:** Kevin Alperin, Rachel Ginter, Alex Paszt, Amy Rodriguez, Patrick Podgorski

**Present:** Brian Tobin, Victoria Shadel, Abby Peters, Leah Herold, Mallory Logsdon, Esther Mongan, Lynne Peloquin, Stephen Buchs, Elizabeth Zurava, Julie Rovge, Michael Tully, Kim Lewis, Shayne Birkmeier, Eric Nolan

## Agenda:

Meeting began at 4:05pm

### 1. Welcome and introductions of new committee members.

#### a. [Fist to Five Procedures](#)

Stephen read and explained the Fist to Five Procedures.

Kate provided new members with hard copies of Procedures

### 2. New course proposals - Medical Pathway- course proposal [PLTW Medical Interventions](#)

Stephen explained the Medical Pathways program and what we accomplished last year. Sophomores and Juniors need a Level 3 course to extend their Biomedical education through CHS. This new course is going to be very hands-on and be in a lab setting. The same room will be used for this course. The equipment invested can be used for this course in the same room. There is a prerequisite for the course. They must complete the first level courses in order to carry that into this course. PLTW courses do NOT replace a science credit. It is in addition to the science courses that are required for graduation.

Lynne: What is the current enrollment for the Level 1 and 2 courses.

Stephen: We have 5 sections run. The need for this level is here because we do not have an RN to cover the courses we

Lynne: Are we going to continue to look for an RN to teach?

Stephen: We will continue to look for an RN in order to fill the need of the courses. Shortage of instructors and workers and we hope to provide the solution to providing workers in these areas. Not just RNs but also doctors, radiologists, etc.

Mallory: At what point do kids identify what path they want to take?

Stephen: We use schoollinks beginning in middle school in order for the students to plan a 4 year path. Our goal is to get the information out to students so they know the options available to them in order to make choices for the high school career

Elizabeth: Is this considered an elective course?

Stephen: Yes, this is an elective.

Elizabeth: Can a student "try" one of these courses to see if they like it?

Stephen: We do not lock students in the pathways program. They can choose to take a course and then not continue on that path.

Dr Mongan:: I see they share lab items with science, is that possible?

Stephen: All items that are shared have been approved through the science department. The items are on a cart and can be transferred

Cost is based on what we have already purchased for the other PLTW courses and the yearly consumables based on 25 students.

There is an influx of upperclassmen taking these lower level courses as they are new and we will need a level 3 course to keep them on the pathway. We will have an idea once registration begins.

Elizabeth: Do the students get anything out of taking these courses?

Stephen: If the 4-year course pathway is completed, the students will graduate with a CNA certificate. That is contingent on hiring a nurse to teach the courses necessary.

Kim: In #6, it says that grant funds are used to cover this?

Stephen: Yes, we have regional pathway dollars - we get x amount of dollars with additional lump sum to support building programs.

Dr Mongan: We are not guaranteed all these dollars on a yearly basis

Dr Nolan: What if a RN is not available to teach these courses?

Stephen: The course has to be dropped as it's a requirement

Kim: But if the class is cut, then we will try to find placement at other locations

Esther: We have Fox Valley Career Center, D300, U-46, St Charles is possibly joining, and ECC

Dr Nolan: Will this be possible as a blended class? Possibly every other day for labs, etc.

Dr Mongan: Can we approve it as a possible blended course if necessary?

Stephen: It is a highly project-based learning course, so delivery may be a problem.

Dr Mongan: Can it be co-taught with the other PLTW teacher?

Stephen: This is the Level 4 course for the CNA program. It does not have to be a PLTW course. What we are referring to is the Level 3 course and that's what we need to approve.

Dr Nolan: It would be motivating for students to have the blended course be an option.

Stephen: I can look at it for the Level 4 course. We already approved the L4 course last year.

Leah: Can upperclassmen take 3 and 4 at the same time?

Stephen: They should take this course before they take the CNA course.

At this point we will vote at the same time.

5 Fingers - 11  
4 Fingers - 1  
3 Fingers - 2  
2 Fingers - 0  
1 Finger - 0  
Fist - 0

### **3. Dual Credit/CCPE -**

Stephen: Looking at more dual credit courses to implement The current status is that we have many teachers that are working towards getting the necessary licenses/schooling to increase the number of dual credit

College Career Pathway Endorsements: By 2027, we have to decide whether or not we are participating in this path.

2027 - offer 1 course  
2029 - 2 courses  
2031 - 3 courses

We got approved to add official CCPE -  
Apply separate for pathways that the students travel for (ie Hampshire for education)

Dr Mongan: How many do we have?

Stephen: Two that I'm aware of; education and welding, four more coming. The reverification has to be done and approved by participating school in order to get license back to home school ?

Currently applying to video. We have enough workplace learning in order to achieve this. The students need to take all aspects of the course in order to get the endorsement.

Lynne: Does it rely heavily on the counselor? How does the information get to the student?

Stephen: It is done through the counselors and inside the classrooms. How much can we embed into the course? Which means that once that student has completed the course, they would have naturally achieved

Mallory: This is so that the student can go right out into the workforce with their certificate

Stephen: Yes. Direct to work or taking additional classes

Michael: Does every class need to be dual credit courses to complete the endorsement.

Stephen: The minimum 6 dual credits in order to get endorsement in the correct field. It must be relative

Elizabeth: How many different dual credit courses do we offer?

Stephen: Five different unique courses with some having multiple sections.

Elizabeth: It's great to see this building

Julie: Are they able to get internships with these courses?

Stephen: It would need to be in addition to what we're already offering. The idea is to embed in the current courses.

Dr Mongan: The exception being Vet Tech. They are dual blocked so that they can go out of the building and get hands on experience

#### **4. SAC Updates:**

##### **a. Communication Loop following Quarterly Meetings (ELA & Math)**

Shayne: We are in year 2 of our quarterly ELA and Math between teachers. Action items are discussed with elementary administrators at the end of the day. It goes from the admin to sip teams to teachers. Teachers get feedback back to admins then go back to quarterly meetings. We have not completed a loop yet

Abby: No feedback yet. Our SIP leader does bring back items to our team meetings.

**b. Keyboarding Tools - [Typing.com](https://www.typing.com)**

Shayne: We have been with Typing Club for years. After looking through stats. Not so school friendly ads being viewed by K-2 free version. We decided to choose typing.com and got more students in for 50% off what typing club. It has dig lit, students are rostered, etc. Should be a seamless transition.

Shayne: Next meeting is in Dec 16, 2024  
Change February date to Tuesday after Presidents Day  
Keeping December seems better for everyone.  
Holiday cookies will be provided by someone. 😊

Meeting concluded at 5:13pm