

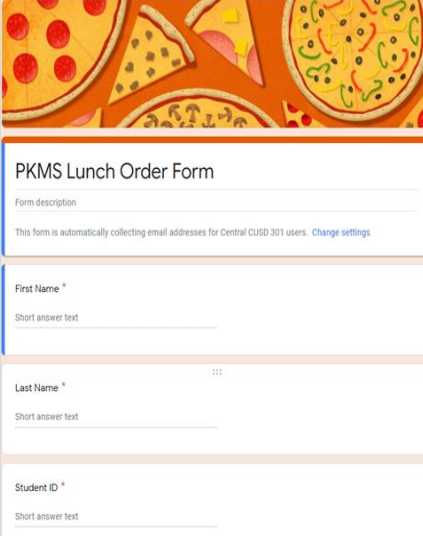


Central 301 Food Service

Welcomes Back Students With A Whole New World

Ordering Procedures

- ★ High School and Middle School Students/Staff will place their lunch orders daily via their school Google Lunch Order form.
 - This form will be located under the districts website, District Departments > Food Service > School Lunch Order forms
- ★ The results of these orders will provide:
 - Food counts for the kitchen staff by serving locations and lunch periods
 - This will also help with the setup of food at the proper locations
- ★ Orders placed via this form will be used to charge student's/staff accounts via their student ID that is being collected. This ensures contactless check-outs and limited time in lines.
 - There will be no need to stand in a cashier line to check out
 - No need for hand keying ID numbers into pin pads
 - Limits touchpoints



PKMS Lunch Order Form

Form description

This form is automatically collecting email addresses for Central CUSD 301 users. [Change settings](#)

First Name *

Short answer text

Last Name *

Short answer text

Student ID *

Short answer text



Updated Payment Procedures



- ★ In order to provide the safest, contactless transition for payments, Central 301 Food Service departments district-wide are going “cashless”. All payments must be updated through our online payment processing system, [MySchoolBucks](#) (Heartland Payment Systems).

- ★ Cashiers will not accept cash or checks at the Point of Sale cashier stations.

- ★ Setting up a free MySchoolBucks account is easy. Links can be found under the **For Parents** tab > **Lunch Information** on the district website. To set up an account you will need your student’s name and ID number. Funds can be added using your credit/debit card or electronic check.
 - Some features with MySchoolBucks are:
 - Easy way to add funds with auto replenish options available
 - View cafeteria purchases
 - Check your student’s account balance
 - Receive low balance alerts depending on your preferences setup



MySchoolBucks Setup



The screenshot shows the MySchoolBucks website homepage. At the top left is the logo "MY SCHOOL BUCKS" with a vertical bar to its left. To the right of the logo are the links "Families", "Schools", and "Partners". At the top right, there is a language selector "English" with a dropdown arrow, a "Log In" button, and a hamburger menu icon. The main heading reads "School payments made easy". Below this is a sub-headline: "From the cafeteria to the classroom, pay anytime, anywhere from your mobile phone or computer." There are two buttons: "Sign Up Free" and "Download App" with a right-pointing arrow. At the bottom left, under the heading "Explore more from Heartland", there are two links: "MV MealViewer Cafeteria Menus" and "M MySchoolApps Meal Applications". The background features a smiling young woman with long brown hair, wearing a white lace-trimmed top and a backpack, holding two blue spiral-bound notebooks. She is standing in front of a large green plant.

MY SCHOOL BUCKS Families Schools Partners

English Log In

School payments made easy

From the cafeteria to the classroom, pay anytime, anywhere from your mobile phone or computer.

Sign Up Free Download App →

Explore more from Heartland

MV MealViewer Cafeteria Menus M MySchoolApps Meal Applications

Serving Procedures



- ★ All lunch menu options will be pre-made and served in clear individual containers, styrofoam or paper bags. Meals will be prepared with all condiments, plastic spoon, fork, napkin and a straw.
- ★ Staff will hand the containers and milk directly to students rather than students grabbing their own items.
 - Students will go directly to their assigned lunch locations and pick up their lunch and milk.
- ★ No ala-carte items will be available for purchase, except water.
- ★ Lunch boxes from home are allowed. These will be kept in student's backpacks when not at lunch.
- ★ Students will be required to wear a mask and keep 3 feet social distancing when getting their lunches. There will be markers to remind the students to keep 6 feet apart while eating.



PRAIRIE KNOLLS

MIDDLE SCHOOL

- ★ Students will place their daily lunch order by 7:45 am each morning via **PKMS Lunch Order Form**.
- ★ In the form students will provide:
 - Student Name and ID Number
 - Assigned Lunch Pick Up Location (Cafeteria or LMC)
 - Assigned Lunch Period (1st - 4th Lunch)
 - Value Meal Option (Value meal includes entree, fruit, 2 vegetables, and milk)
 - Value Meal of the Day
 - Grilled Cheese Meal
 - Milk Only (\$.40)
 - Water (\$1.25)
- ★ Orders will be charged to student's account based on this order form
 - No standing in checkout lines, no pin pad entry



- ★ Students will place their daily lunch order by 7:45 am each morning via [CMS Lunch Order Form](#).
- ★ In the form students will provide:
 - Student Name and ID Number
 - Assigned Lunch Location (Comet Cafe, Library)
 - Assigned Lunch Period (5th Period-Blue team or 6th Period-White team)
 - Value Meal Option (Value meal includes entree, fruit, 2 vegetables, and milk)
 - Value Meal of the Day
 - Grilled Cheese Meal
 - Milk Only (\$.40)
 - Water (\$1.25)
- ★ Orders will be charged to student's account based on this order form
 - No standing in checkout lines, no pin pad entry



- ★ Students will place their daily lunch order by 7:30 am each morning via [CHS Lunch Order Form](#).
- ★ In the form students will provide:
 - Student Name and ID Number
 - Assigned Lunch Pickup Location (Commons 1, Commons 2, Concession Stand)
 - Assigned Lunch Period (Period 4A, 5A, 5B, 6B)
 - Value Meal Option (Value meal includes entree, fruit, vegetables, and milk)
 - Salad Meal
 - Pizza Meal
 - Sandwich of the Day Meal
 - Milk Only (\$.40)
 - Water (\$1.25)
- ★ Orders will be charged to student's account based on this order form
 - No standing in checkout lines, no pin pad entry



HOWARD B. THOMAS
GRADE SCHOOL



PRAIRIE VIEW
GRADE SCHOOL



LILY LAKE
GRADE SCHOOL



COUNTRY TRAILS
ELEMENTARY SCHOOL

- ★ Elementary students will place their daily lunch order with their teachers each morning.
- ★ All lunch menu options will be pre-made and served in clear individual containers. Meals will be prepared with all condiments, plastic spoon, fork, napkin and a straw.
- ★ Staff will hand the containers and milk directly to students rather than students grabbing their own items. Students will go to their assigned lunch locations.
- ★ Lunch boxes from home are allowed. These will be kept in student's backpacks when not at lunch.
- ★ Students will be required to wear a mask and keep 3 feet social distancing when getting their lunches. There will be markers to remind the students to keep 6 feet apart while eating.

Remote Only: Free and Reduced Lunches



- ★ Sack lunches will be provided for our Free and Reduced families upon request
- ★ Parents will place their lunch orders by 8:00 am each day via the **Free and Reduced Lunch Order Form**
- ★ In the form parents will provide:
 - Student name and ID number
 - Lunch selection: Meals include entree, fruit, vegetables, and milk
 - Meat Sandwich Meal **or** Cheese Sandwich Meal
 - Which location you will pick up lunches
- ★ Pick up locations will be located at:
 - Prairie Knolls Middle School (Door 1)
 - Central High School (Door 8)
- ★ Pick up times will be 11:45 am to 12:15 pm
- ★ For families in need that have questions about qualifying for free/reduced lunches, please email Pam Mirenda at pamela.mirenda@central301.net.

**Central 301 Food Service is excited to welcome students
back April 5th!**

