## **VACANCY NOTICE**

#### **Position: Director of College and Career Readiness**

#### **Central District Office**

**Apply to:**  Dr. Esther Mongan

Assistant Superintendent

Central District Office

P.O. Box 396

275 South St.

Burlington, Illinois 60109

**Phone inquiries call:**  Esther Mongan

Esther.mongan@central301.net

847-464-6005

**Application Deadline**: March 26, 2021

**Applicants must supply the following materials to complete their application:**

### Completion of KCHRC online application: [www.teachinkane.org](http://www.teachinkane.org)

### Formal letter of application

1. Personal Resume
2. Letters of Recommendation (3)
3. Transcripts
4. Copy of appropriate certificate(s)

##### **General Position Responsibilities:**

Central District #301 is looking for a Director of College and Career Readiness to lead the district in career and technical education. They will work with other secondary institutions, and the Regional EFE on increasing the opportunities in career pathways and dual credit opportunities. This individual will work with the district administration and staff on career and technical education curriculum and assessment development, along with transitional programs in math and English.

**Requirements:**

Administrative Endorsement, high school teaching/administration experience required, collaboration experience with community partnerships, post-secondary institutions and dual credit and career technical education preferred.

**Compensation:**

Based on qualifications and level of experience. This position is a full-time 260-day position. A full benefits package is included.

Posted March 4, 2021