

Good Afternoon Rocket Families,

The end of this school year has presented all of us with challenges that we never thought we would have to face. Thank you for your patience and partnership as the district has worked through these challenges. As we close in on the end of remote learning and the 2019-2020 school year, teachers are preparing to assign final grades based on the work completed during the second semester, which includes 3rd quarter grades as well as assignments completed during remote learning (4th quarter).

In working to stay within the guidelines set forth by the Illinois State Board of Education, teachers will be assigning fourth quarter grades of Remote Learning Complete (RLC) or Remote Learning Incomplete (RLI). In high school, quarter grades are simply progress reports. Semester grades are the official grade a student is issued upon completing coursework. These are the grades which are reflected on a student's transcript. The following structure will be used to determine a final semester grade based upon the combination of a student's third and fourth quarter performance. For ease of understanding, we have provided a summary table at the end for the grading process.

#### ***Students Who Receive a Fourth Quarter "RLC"***

- The quarter 3 grade will be entered as the final semester 2 grade on the transcript
- These final semester 2 letter grades will count towards a student's cumulative GPA
- Students will be able to raise their 3rd quarter grade if they were within 2 percentage points from the next higher grade (i.e. 78-79% could be raised to a B). This will be at the teacher's discretion.
  - The ability to round up within two percentage points still affords students reasonable credit for doing strong work during remote learning despite the fact that letter grades were not issued for quarter 4. It is also important to ensure equitable opportunities for all of the students who did high quality work, both during in-person learning in the third quarter and the remote learning period.
- For any course (***state required course or not required***) that a student earned a "F" for quarter 3 and a "RLC" for quarter 4, the final semester 2 grade will be entered as a pass (P) and will not be used in the calculation towards their GPA.

#### ***Students Who Receive a Fourth Quarter "RLI"***

- If the course is ***a state required course for graduation*** and the student earned an **A - D** for quarter 3, the student will be required to complete the e-learning coursework through the summer and/or a fall bridge session. The grade will remain RLI until the coursework is completed.
- If the course is ***not a state required course for graduation*** and the student earned an **A - D** for quarter 3, the final semester 2 grade will be entered as an Incomplete. This will not count towards GPA and students will not be required to attend summer/fall bridge sessions. Students will not receive credit for the course. *\*If the*

*course is a prerequisite for a future course, the student would need to repeat the course.*

- For any course (**state required course or not required**) that a student earned a “**F**” for quarter 3 and a “**RLC**” for quarter 4, the final semester 2 grade will be entered as a pass (**P**) and will not be used in the calculation towards their GPA.
- For any course (**state required course or not required**) that a student earned a **F** for quarter 3 and a “**RLI**” for quarter 4, the final semester 2 grade will be entered as a failure (**F**). These grades will then be treated as any other F, credit would not be earned, and make-ups will be done through summer school, course repeats, etc.

District 301 staff have worked to provide a meaningful learning experience for students. This grading system has been designed to honor the work completed by students while providing reasonable flexibility for teachers to address individual student circumstances. If your family dealt with extenuating circumstances which have affected your student’s ability to complete work, please feel free to contact the CHS administration. Additionally, this grading system avoids doing “educational harm” to students while giving them the opportunity to demonstrate legitimate progress through the curriculum.

**Summary table of grades:**

<b>Quarter 3 Grade</b>	<b>Quarter 4 Grade</b>	<b>Semester 2 Grade</b>	<b>Additional Information</b>
A, B, C, or D	<b>RLC</b>	Quarter 3 Grade	Cumulative GPA will be adjusted to reflect this grade.
F	<b>RLC</b>	Pass	GPA will not be adjusted.
A, B, C, or D *for state required courses	<b>RLI</b>	RLI	Summer and or Fall Bridge Program would be necessary to complete the course, earn the credit, and earn the final grade. At that point, cumulative GPA will be adjusted.
A, B, C, or D *for courses NOT required by the state	<b>RLI</b>	Incomplete	This does not need to be made up. Students will not receive credit for the course. GPA will not be adjusted
F	<b>RLI</b>	F	Summer School or repeat the course the following year. Cumulative GPA will be adjusted to reflect this grade.

\*for a list of **state required courses**, see table below:

<b>Course</b>	<b>State Requirement</b>
<b>English*</b>	4
<b>Math: Alg I and Geo Content</b>	3
<b>Science</b>	2
<b>Econ/Civics/Global studies (includes Consumer Ed .25 requirement)</b>	0.5
<b>World History, AP human Geo or AP World History</b>	1
<b>American Government</b>	0.5
<b>US History or AP US history</b>	1
<b>Health</b>	0.5
<b>PE</b>	3.5
<b>Drivers Education</b>	-
<b>Electives</b>	1
<b>SAT</b>	Suspended Spring 2020
<b>Constitution Test</b>	Suspended Spring 2020
<b>Total number of credits</b>	17