

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: May 20, 2019

Meeting: Regular
Time: 6:01 p.m.

Board Members Present

Brown, Stewart	N
Johnson, Christina	Y
Kellenberger, Jeff*	Y
Nolan, Eric	Y
Penar, Mitch	Y
Rabe, Laura*	Y
Gorman, Jeff	Y

Administrators Present

Stirn, Todd	Y
Mongan, Esther	Y
Pflug, Daina	Y
Ahlsted, Carrie	Y
Birkmeier, Shayne	Y
Britts-Axen, Cathy	Y
Bushman, Kristine	Y
Diversey, Steve	N
Jeff Gerard	Y
Haug, Matthew	Y
Jurs, Rebecca	Y
Lewis, Kim	Y
McCastland, Kerrie	Y
Mirenda, Pamela	N
Moretti, Megan	Y
Paszt, Alex	Y
Polowy, Dan	Y
Porto, Pam	Y
Potsic, Mike	Y
Schreiber, Jill	Y
Stroh, Terry	Y
Testone, Chris	Y
Tobin, Brian	Y
Vaughn, Michelle	Y
Walter, Carie	N

Roll Call Roll was called at 6:01 p.m.

Present: Johnson, Nolan, Penar, Gorman
Absent: Brown, Kellenberger, Rabe

Agenda Motion by Johnson, second by Nolan to approve the agenda as presented.

Voting yes: Johnson, Nolan, Penar, Gorman
Voting no: None
Absent: Brown, Kellenberger, Rabe

Consent Agenda Motion by Nolan, second by Johnson to approve the consent agenda as presented.

Voting yes: Johnson, Nolan, Penar, Gorman

Voting no: None

Absent: Brown, Kellenberger, Rabe

*Member Rabe entered at 6:08 p.m.

Algebra I & II Motion by Johnson, second by Nolan to approve the algebra I & II textbooks as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Veterinary Science Textbooks Motion by Penar, second by Johnson to approve the veterinary science textbooks as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Refuse Bid Motion by Nolan, second by Johnson to approve Flood Brothers as the district's refuse collector as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Fuel Bid Motion by Johnson, second by Penar to approve the Fuel bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Natural Gas Contract Motion by Nolan, second by Penar to approve the natural gas contract as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

General Trades Bid Motion by Penar, second by Nolan to approve the capital projects, general trades bid as presented

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Aluminum Glazing bid Motion by Johnson, second by Nolan to approve the capital projects, aluminum/glazing bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown, Kellenberger

Acoustical Ceiling bid Motion by Johnson, second by Nolan to approve the capital projects, acoustical ceiling bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown, Kellenberger

Flooring bid Motion by Nolan, second by Johnson to approve the capital projects, acoustical ceiling bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown, Kellenberger

Painting bid Motion by Nolan, second by Johnson to approve the painting bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Plumbing bid Motion by Johnson, second by Penar to approve the plumbing bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

HVAC bid Motion by Johnson, second by Nolan to approve the HVAC bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Electrical bid Motion by Nolan, second by Rabe to approve the electrical bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Football Trip Motion by Johnson, second by Rabe to approve the football overnight trip to Knox College as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Cheer Team Trip Motion by Johnson, second by Nolan to approve the cheer team overnight trip to Carthage College as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Girls Track Team Motion by Nolan, second by Johnson to approve the girls track team to attend the State meet as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Middle School Track Team Motion by Johnson, second by Penar to approve the middle school track team to attend IESA State competition as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Boys Track Team Motion by Rabe, second by Penar to approve the boys track team to attend the State competition in Charleston as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Middle School Handbook Motion by Johnson, second by Nolan to approve the revisions to the middle school parent/student handbook as presented.

Voting yes: Nolan, Penar, Rabe, Johnson
Voting no: Gorman
Absent: Brown, Kellenberger

- High School Handbook Motion by Johnson, second by Nolan to approve the revisions to the high school handbook as presented.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Audit Renewal Motion by Johnson, second by Rabe to approve the audit renewal with Eder, Casella & Co., as presented.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Johnson, second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Carol Stream Animal Hospital, for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Johnson, second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Dundee Animal Hospital (Algonquin location), for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Rabe, second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and Dundee Animal Hospital (Elgin location), for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Nolan, second by Penar to approve the affiliation agreement between Northern Kane Region 110 and Spring Hill Veterinary Clinic, for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
*Member Kellenberger entered at 6:35 p.m.

Intergovernmental Agreement Motion by Johnson, second by Nolan to approve the Intergovernmental agreement between Central 301 and the County of Kane authorizing the Kane County Sheriff's Office emergency access to school safety video and radio.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Executive Session Motion by Johnson, second by Nolan to adjourn open session and enter into executive session at 7:42 p.m.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Open Session Motion by Penar, second by Nolan to adjourn executive session and return to open session at 8:34 p.m.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Personnel Report Motion by Johnson, second by Nolan to approve the May personnel report as presented.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Adjourn Motion by Nolan, second by Johnson to adjourn at 8:55 p.m.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors- Dr. Stirn welcomed all the visitors and introduced Sophia Mills the new Central 301 EL Coordinator.
 - 3.2 Public Comment – Mrs. Larson would like to see living skills offered at the middle school again. Mrs. Larson believes it is important for students to learn basic skills.

4. Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that expenditures are at 44.76% compared to 47.41% a year ago. Expenditures are at 61.75% as compared to 62.24% last year. Impact fees for two months were received. April we had 22 new home starts and we received a check for \$79,109.70. In May impact fees for four homes were received for a total of \$27,119.84. Transition fees were received in the amount of \$7,210.00.. The district received an early tax payment as scheduled. The discussion of the county school facility tax has been tabled. SB690 is a property tax freeze proposal that passed the Senate and is moving to the house. This bill would freeze property taxes beginning in 2022 if the State of Illinois fulfills its financial obligations to fund MCATs and contributes to EBF. This bill would have devastating effects on our finances.
- 4.2 Approve the Algebra I & II textbooks – The math department reviewed several different math series and has chosen the Glencoe series.
- 4.3 Approve the Veterinary Science Textbooks – The Elseviers textbook will be used for Vet Tech I and provides students information to pass the veterinary assistant certifying exam.
- 4.4 Approve the Fuel Bid – Bid requests were sent to eight companies. We received bids from three companies: PetroChoice, Conserv FS and Fees Oil Company. PetroChoice was the lowest responsible bidder and will be awarded the bid for the 19-20 and 20-21 school years.
- 4.5 Approve Refuse Bid – The district sent bid requests to five companies and two responded with bids. Waste Management and Flood Brothers were the two companies that sent bids. Flood Brothers was the lowest responsible bidder and will be awarded the bid.
- 4.6 Natural Gas Contract – The gas contract with Vanguard expires June 30, 2019. Requests for proposals were sent to six vendors. The district received five proposals and they were comparable. The recommendation is to move to Constellation for two years to take advantage of the \$4,290. switching credit.
- 4.7 Summer Capital Projects - General Trades Bid - Bids went out for the summer capital project work. Hargrave Builders was the lowest bid for the general trades for a total of \$289,450.00
- 4.8 Aluminum/Glazing Bid - Reliant Contract Glass Inc. was the lowest bid totalling \$72,700.00.
- 4.9 Acoustical Ceiling Bid - Hargrave Builders was the lowest bidder and will supply the acoustical tile work for a total of \$67,000.00.
- 4.10 Flooring Bid - Vortex Flooring will supply the flooring for \$126,440.00.
- 4.11 Painting Bid - Nedrow Decorating will do the painting for a total of \$41,370.00.

- 4.12 Plumbing Bid - Joe Bero Plumbing was the lowest bidder and will complete the plumbing work for a total of \$84,900.00
- 4.13 HVAC Bid - One Source was the lowest bidder for the HVAC bid totalling \$51,800.00.
- 4.14 Electrical Bid - Swedberg Electric was the lowest bid totalling \$121,516.00
- 4.15 Approve Football Overnight Trip- The football team would like to attend a camp at Knox College from July 29-31 for a variety of skills.
- 4.16 Approve Cheer Team Overnight Trip - The cheer team would like to go to Carthage College for a camp July 12-14, 2019.
- 4.17 Approve CHS Girls State Track Team Overnight Trip - The high school girls track team qualified for the State meet May 17-18 for the State Finals.
- 4.18 Approve the Middle School Overnight State Track Meet - Fifteen members of the middle school track team qualified for the middle school State competition. The meet was May 17-18 in East Peoria Illinois.
- 4.19 Approve the High School Boys Track Teams Overnight Trip - The State Track competition was held May 24 and 25, 2019 in Charleston, Illinois at Eastern Illinois University. Eleven boys qualified and they will also take nine alternates to the meet.
- 4.20 Approve Changes to Middle School Parent/Student Handbook - Assistant Principal Alex Paszt presented the changes to the handbook.
- 4.21 Approve Changes to the High School Parent/Student Handbook - Assistant Principal Terry Stroh presented the changes to the high school handbook.
- 4.22 Approval of Auditing Firm - Business Manager Pflug requested to renew our current agreement with Eder, Casella & Co. for three additional years.
- 4.23 Approve the Affiliation Agreement between Northern Kane County Region 110 and Carol Stream Animal Hospital - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.24 Approve the Affiliation Agreement between Northern Kane County Region 110 and Dundee Animal Hospital (Algonquin location) - see 4.23.
- 4.25 Approve the Affiliation Agreement between Northern Kane County Region 110 and Dundee Animal Hospital (Elgin location) - see 4.23
- 4.26 Approve the Affiliation Agreement between Northern Kane County Region 110 and Spring Hill Veterinary Clinic - see 4.23.

- 4.27 Approve Intergovernmental Agreement Between Central 301 and the County of Kane Authorizing the Sheriff's Department Emergency access to school security video and radio frequencies - This agreement would allow the Sheriff Department emergency access to our radio frequencies and video. They would only have access when students are not in school or during an emergency situation.

5.0 Information Reports

- 5.1 Committee Reports - CCC -last meeting of the year. Two courses are being dropped: Tech engineering and CAD - they are adding Transitions to STEM - State deemed that students who are not college ready in Math and have added this fourth year math class this will replace the current fourth year math class. Video Production II will also be added to the curriculum for next year. A new sub-committee for PGAP's is being formed. They will meet three times a year for one hour. Keyboarding feedback was shared by Prairie View, Lily Lake, and HBT - they like Typing Club versus Type to Learn. They will continue with the free version of Typing Club in grades K-2. The paid version of Typing Club 3-4 can be tracked better.
- DL- Received feedback that staff want to use eLearning in place of emergency days. Staff will develop these eLearning days in the fall of 2019. The Instructional Coaches developed a Canvas course to assist teachers in gaining skills for social emotional learning. Some teachers completed modules and believe a shared board with messages and a library of resources is a great help. Dan Peterson with Nurtured Heart Approach held some conferences that our staff attended. Some of our teachers would like to have a train the trainer for his Nurtured Heart program.
- EPC - Emergency responders along with administrators were in attendance. The safety guidelines were reviewed and will be reported to the ROE. The district is in compliance for all drills and protocols. The district has a reciprocal agreement with Kane County but not with the Elgin Police Department. Once the new Social Emotional Learning Coordinator begins the committee would like to meet and investigate the launch of a tip line.
- Foundation - The foundation has agreed to serve as the board of directors for the InCubator program and will provide funding for Pitch Night. Marguerite Galeski (who developed the program) came in as a judge for the first pitch night. Ms.Galeski believed the projects that our students presented . Two groups earned seed money. Chameleon Containers and Arcanet.
- 5.2 Country Trails SIP Plan - Principal Engle and Assistant Principal Ahlstedt presented their improvement process. Principal Engle reviewed the changes he put in place and how he works with his team. He also reviewed the goals that were established and they include: growth in EL with Imagine Learning, maintain the website, in reading, create a common list of vocabulary words for students, and social emotional learning. Family literacy night is a huge event at Country Trails and will be continued.
- 5.3 H.B. Thomas SIP Plan - Principal Gerard and Assistant Principal Moretti reviewed the mission plan for their school, incentives for encouraging possible behavior, parent communication, learning interventions used and action steps for future growth.

- 5.4 Kindergarten - Grade 5 Math Adoption - Director of Curriculum Birkmeier updated the board with the information for the adoption of a new math series called Math in Focus. The math team reviewed several different series and found this to be the best fit for our district.
- 5.5 Capital Projects - Director Polowy explained the bids earlier in the meeting and added additional details regarding our summer construction projects.
- 5.6 Board of Education Meeting Dates - Meetings will continue to be held on the third Monday of each month. The exceptions to this are bolded.
- 5.7 Triple I November 22-24, 2019 - Registration opens June 3, 2019. a decision needs to be made if we should attend or not. The other option would be the National School Board Conference which will be held in Chicago in April.
- 5.8 Central High School Graduation - May 29, 2019 -- Your information for graduation is included.
- 5.9 AP United States History Textbook Adoption - The current textbook is the 12th edition. Next year the class has increased by 50 students. The newest edition of this textbook is the 17th edition. Rather than purchase additional old versions the committee would like to purchase the new edition.
- 5.10 Memorandum of Understanding Transitional STEM Math, Elgin Community College - This is in accordance with the postsecondary Workforce Readiness Act and provides instruction for students to enter college level math without having to take a remedial college math course.
- 5.11 Enrollment Report - The enrollment report is from May 16, 2019 and we have gained two students.
- 6.0 Freedom of Information Act (FOIA)
 - 6.1 Tony Malay requested communications, invoices and contract with BluePint
 - 6.2 Smartprocure - requested purchase order information from January 11, 2019 to present.
 - 6.3 Laurie McDevitt - requested information on percentage of special education students in the early childhood blended program and the certification of early childhood teachers.
 - 6.4 John Laadt -asked for information on charter school applications the district received.
- 7.0 Executive Session
 - 7.1 Adjourn Executive Session
 - 7.2 Return to Open Session
 - 7.3 Action Items from Closed Session
- 8.0 Adjourn

Jeff Gorman, President

Laura Rabe, Secretary