

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: June 17, 2019

Meeting: Regular
Time: 6:01 p.m.

Board Members Present

Brown, Stewart	Y
Johnson, Christina	N
Kellenberger, Jeff	N
Nolan, Eric	Y
Penar, Mitch	Y
Rabe, Laura	N
Gorman, Jeff	Y

Administrators Present

Stirn, Todd	Y
Mongan, Esther	Y
Pflug, Daina	Y
Ahlsted, Carrie	Y
Birkmeier, Shayne	Y
Britts-Axen, Cathy	N
Bushman, Kristine	N
Diversey, Steve	Y
Engle, Graydon	Y
Jeff Gerard	N
Haug, Matthew	Y
Jurs, Rebecca	Y
Lewis, Kim	N
McCastland, Kerrie	N
Mirenda, Pamela	Y
Moretti, Megan	N
Paszt, Alex	N
Polowy, Dan	Y
Porto, Pam	N
Potsic, Mike	Y
Schreiber, Jill	Y
Stroh, Terry	Y
Testone, Chris	N
Tobin, Brian	Y
Vaughn, Michelle	Y
Walter, Carie	N

Roll Call Roll was called at 6:01 p.m.

Present: Brown, Nolan, Penar, Gorman
Absent: Johnson, Kellenberger, Rabe

Agenda Motion by Nolan, second by Penar to approve the agenda as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Consent Agenda Motion by Nolan, second by Brown to approve the consent agenda as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

AP US History Textbook Motion by Brown, second by Nolan to approve the AP US history textbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Veterinary Science Textbooks Motion by Penar, second by Nolan to approve the Elsevers veterinary science textbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Math Adoption Motion by Brown, second by Nolan to approve Flood Brothers as the district's refuse collector as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Prevailing Wage Motion by Brown, second by Nolan to approve prevailing wage rates as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Financial Depositories Motion by Penar, second by Nolan to approve the financial depositories as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Activity Fund Treasurers Motion by Penar, second by Nolan to approve activity fund treasurers for FY 20 as presented

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Audit Committee Motion by brown, second by Nolan to approve the audit committee as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Resolution Motion by Nolan, second by Brown to approve the resolution authorizing payment of custodial maintenance salaries and utilities in the operations and maintenance fund.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Resolution Motion by Brown, second by Penar to approve the resolution designating interest in the education, operations and maintenance, transportation and working cash funds

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Vendor Contracts Motion by Brown, second by Penar to approve the contracts with public vendors that exceed \$1,000 in net revenue.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Persons to Prepare Budget Motion by Penar second by Nolan to appoint persons to prepare tentative budget.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Affiliation Agreement Motion by Nolan second by Brown to approve the affiliation agreement between Northern Kane Region 110 and Companion Animal Specialty & Emergency Hospital (CASE), for student veterinary assistant clinical experience.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Mid Valley Agreement Motion by Brown second by Nolan to approve the Mid Valley classroom agreement as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Dance Trip Motion by brown second by Nolan to approve the CHS dance team to attend the overnight camp at Northern Illinois University.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Elementary Handbook Motion by Brown, second by Nolan to approve the revisions to the elementary parent/student handbook as presented.

Voting yes: Nolan, Penar, Rabe, Johnson
Voting no: Gorman
Absent: Brown, Kellenberger

High School Handbook Revision Motion by Brown second by Penar to approve the revisions to the High School student/parent handbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Middle School Handbook Revision Motion by Brown second by Penar to approve the revisions to the Middle School student/parent handbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Executive Session Motion by Penar second by Nolan to adjourn open session and enter into executive session at 7:19 p.m.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Open Session Motion by Penar, second by Nolan to adjourn executive session and return to open session at 8:28 p.m.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Personnel Report Motion by Penar second by Nolan to approve the June personnel report as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Adjourn Motion by Nolan, second by Gorman to adjourn at 8:33 p.m.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors- Dr. Stirn welcomed all guests.
 - 3.2 Public Comment – Kira Gravitt asked the board to make a part time position full time. Dave Chapman read the names of the exemplary employees for May.
4. Action Items
 - 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 47.58% compared to 53.34% a year ago. Expenditures are at 67.75% as compared to 68.18% last year. The fourth categorical payment was received but no impact fees were received.
 - 4.2 Approve AP United States History Textbook – This class is up approximately 20 students next year and additional textbooks are needed. We are currently using the 12th edition and this edition is the 17th edition.
 - 4.3 Approve Elsevier Veterinary Textbook – Last month only the digital edition was brought for information (inadvertently) this motion is for the classes to have a classroom set of textbooks.
 - 4.4 Approve the Kindergarten through Fifth Grade Math Adoption – The new math series is enVisionmath with Math in Focus. This new series will increase rigor and is based on Singapore math.
 - 4.5 Approve Prevailing Wage Rates – The State of Illinois requires public schools to annually approve the prevailing wage rates for their county.

- 4.6 Approve Financial Depositories – The board annually approves the financial depositories for the district they are Old Second Bank, The Illinois Funds and PMA Securities.
- 4.7 Approve the Student Activity Fund Treasurers for FY20 – The student activity fund treasurers must be approved annually and they are Jan Maas and Pam Israelson.
- 4.8 Appoint Audit Committee – An audit committee chairperson and member must be approved annually for the audit – Jeff Gorman will be the chairman and Stewart Brown will serve as the member of the committee.
- 4.9 Approve the resolution authorizing payment of custodial/maintenance salaries and utilities in the O&M Fund – This annual resolution allows the district to pay custodial/maintenance salaries and utilities out of the Operations and Maintenance fund rather than the Education fund.
- 4.10 Approve the resolution designating interest in the Education, O&M, Transportation and Working Cash funds – This annual resolution allows the district of move interest in certain funds to the working cash fund.
- 4.11 Approve Contracts with Public Vendors that Exceed \$1,000 in Net Revenue – The Board annually approves any vendors that we receive over \$1,000 in revenue.
- 4.12 Appointment of Persons to Prepare Tentative Budget – The Board annually appoints people to prepare the budget. Daina Pflug and Esther Mongan will prepare the tentative FY 20 budget.
- 4.13 Approve the Affiliation Agreement between Northern Kane County Region 110 and Companion Animal Specialty and Emergency Hospital (CASE) - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.14 Approve the Mid-Valley Classroom Agreement – Approval is needed to house a Mid Valley Program at Prairie Knolls Middle School and Central High School.
- 4.15 Approve the CHS Dance Team to Attend Camp at NIU – Approval is required for the team to attend this overnight camp.
- 4.16 Approve the Elementary School Student/Parent Handbook – Dr. Schreiber reviewed the updates to the elementary handbook which included updated language on school lunches and volunteer expectations at field trips.
- 4.17 Approve the High School Student/Parent Handbook changes – The handbook was approved last month. The school lunch section needed updating.

4.18 Approve the Middle School Student/Parent Handbook changes – The handbook was approved last month. The school lunch section needed updating.

5. Information Items

5.1 Committee Reports – The Foundation met and worked on the Trivia event. The theme this year is Disney and it will be held November 4th. They are looking for additional sponsors. Their next meeting will be in August or September.

5.2 Introduce New SEL Coordinator – Dr. Stirn introduced Kate Vincent as the district's new SEL Coordinator. Kate shared her background and her vision with the board.

5.3 Lily Lake School Improvement Plan – Principal Rebecca Jurs presented a video of her school improvement plan highlighting the achievements and accomplishments at Lily Lake Grade School.

5.4 Prairie View School Improvement Plan – Principal Dr. Schreiber presented her school improvement plan reviewing curriculum and projects they accomplished at Prairie View Grade School.

5.5 Capital Projects – Director Polowy reported that construction has begun at the high school. Lockers are painted and staff is working around summer school. Repair work has started on the parking lots and roof repair work is a little behind schedule.

5.6 Discussion Regarding Dual Credit and Advanced Placement Course Work –

- AP Testing Reimbursement for a score of 3, 4, or 5
- Cost of Dual Credit Compared to Fox Valley Career Center Tuition

ECC is considered District #509 which is comprised of school districts 300, 301, 303 and U-46. We pay tuition for students to attend courses at ECC. Last year 60 students attended and we paid \$27,900. Students purchase their own textbooks. Under a new law, dual credit can be taught at the high school as long as teachers have earned 18 hours of masters level credits or 2,000 hours of work place experience and certified career tech education. Do we want to pay 100% student tuition we have been paying for part time students but have not had full time students attending dual credit courses? Our students have been attending Fox Valley Career Center for CTE course. Tuition is based on the number of students enrolled. Fox Valley tuition is expensive. We currently pay \$112,000 for approximately 40 students. We are opting to move away from Fox Valley with the exception of some specific courses. We could educate 250 students for what we are paying Fox Valley. Tuition is (\$35.00/credit hour) at ECC and in house (\$50.00/credit hour)? The total dollar amount paid to ECC will not exceed what we are paying Fox Valley. AP Testing – The district continues to see a number of students taking the AP test. Currently students pay to take the test. Maybe more tests would be taken if we split the cost with students if they earned a 3, 4 or 5. We are considering making testing mandatory for students taking AP coursework. We have 24 teachers interested in taking the 18 hours to teach dual credit. We are working with ECC and NIU to provide courses for the teachers to earn their eighteen hours. All coursework must be approved by ECC and it takes approximately 2 years to finish the course. More information will be brought

forward next month.

5.7 Review of the Current Structure and Resource Allocation of Early Childhood – Student Services Director Vaughn – At the end of every year student needs are reviewed and supports are put in for the next school year. Looking at early childhood where we had some changes, enrollment is increasing ever since we moved students at their home school. Tuition enrollment is growing as well. While meeting student needs we need to be fiscally responsible. The question was asked if it would be good to have a third party come in and audit the early child program? It was determined that we would provide an internal audit first for review.

5.8 Enrollment - no change from last month. We are anticipating the same number of kindergartners as last year. Sections are not split until actual numbers are registered

6.0 Executive Session

6.1 Adjourn Executive Session

6.2 Return to Open Session

6.3 Action Items from Closed Session

7.0 Adjourn

Jeff Gorman, President

Laura Rabe, Secretary