

**Central Community Unit School District 301  
Board of Education Minutes**

Where: Central Middle School Library  
Date: August 19, 2019

Meeting: Regular  
Time: 6:01 p.m.

**Board Members Present**

Brown, Stewart	Y
Johnson, Christina	Y
Kellenberger, Jeff	Y
Nolan, Eric	Y
Penar, Mitch	Y
Rabe, Laura	Y
Gorman, Jeff	Y

**Administrators Present**

Stirn, Todd	Y
Mongan, Esther	Y
Pflug, Daina	Y
Ahlsted, Carrie	Y
Barr, Christine	Y
Birkmeier, Shayne	Y
Britts-Axen, Cathy	Y
Diversey, Steve	Y
Engle, Graydon	Y
Jeff Gerard	N
Haug, Matthew	Y
Jurs, Rebecca	N
Lewis, Kim	N
McCastland, Kerrie	N
Mills, Sophia	Y
Mirenda, Pamela	N
Moretti, Megan	Y
Paszt, Alex	N
Polowy, Dan	N
Porto, Pam	Y
Potsic, Mike	Y
Schreiber, Jill	Y
Stroh, Terry	N
Testone, Chris	Y
Tobin, Brian	Y
Vaughn, Michelle	Y
Vincent, Kate	Y
Walter, Carie	N

Roll Call                      Roll was called at 6:00 p.m.

Present:        Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Absent:        None

Agenda                      Motion by Johnson, second by Nolan to approve the agenda as presented.

Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:     None  
Absent:        None

- Consent Agenda      Motion by Johnson, second by Brown to approve the consent agenda as presented.
- Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:      None  
Absent:          None
- Tentative Budget      Motion by Kellenberger, second by Nolan to approve the Tentative FY 20 Budget as presented.
- Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:      None  
Absent:          None
- Travel Guidelines      Motion by Brown, second by Nolan, to approve the travel reimbursement guidelines as presented.
- Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:      None  
Absent:          None
- Hazardous Route      Motion by Johnson, second by Brown to approve the designation of Prairie View is a hazardous route for busing.
- Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:      None  
Absent:          None
- Overnight Trips      Motion by Johnson, second by Kellenberger to approve the overnight Cross Country Trips to Peoria and Wisconsin as presented.
- Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:      None  
Absent:          None
- Affiliation Agreement      Motion by Brown, second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and Ruffner's Luxury Pet Boarding, for student veterinary assistant clinical experience.
- Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:      None  
Absent:          None

Affiliation Agreement      Motion by Brown, second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and Elgin Animal Care Clinic for veterinary assistant clinical experience.

Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:     None  
Absent:        None

Affiliation Agreement      Motion by Brown, second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and South Town Animal Hospital for veterinary assistant clinical experience.

Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:     None  
Absent:        None

Affiliation Agreement      Motion by Brown, second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and Autumn Green Animal Hospital for veterinary assistant clinical experience.

Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:     None  
Absent:        None

Affiliation Agreement      Motion by Brown, second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and Loyal Companion Animal Hospital for veterinary assistant clinical experience.

Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:     None  
Absent:        None

Executive Session      Motion by Johnson, second by Nolan to adjourn open session and enter into executive session at 6:45 p.m.

Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:     None  
Absent:        None

Open Session          Motion by Brown, second by Johnson to adjourn executive session and return to open session at 7:15 p.m.

Voting yes:    Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman  
Voting no:     None  
Absent:        None



Personnel Report     Motion by Nolan, second by Brown to approve the August personnel report with proposed adjustments as presented.

Voting yes:     Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman

Voting no:     None

Absent:     None

MOU     Motion by Nolan, second by Brown to approve the Memorandum of Understanding (MOU) granting an employee an additional Professional Leave day for the 2019 – 2020 school year.

Voting yes:     Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman

Voting no:     None

Absent:     None

Adjourn     Motion by Penar, second by Brown to adjourn at 7:32 p.m.

Voting yes:     Brown, Johnson, Kellenberger, Nolan, Penar, Rabe Gorman

Voting no:     None

Absent:     None

#### BOE Meeting

1.     Roll Call

2.     Pledge of Allegiance

3.     Public Open Forum

3.1     Recognition of Visitors- Dr. Stirn welcomed all guests.

3.2     Public Comment – CEA President, Dave Chapman, thanked the Board for the welcome back breakfast and thanked Dr. Nolan for visiting the school buildings.

4.     Action Items

4.1     Consent Agenda – .Business Manager Pflug reviewed revenues and expenditures. Revenues are currently at 6.83% compared to 2.77% a year ago. Expenditures are at 7.14% as compared to 6.05% a year ago. Nine new homes starts provided the district \$49,499.03 in impact fees and \$15,005.04 in transition fees.

4.2     Approve the FY 20 Tentative Budget - Business Manager Pflug reviewed a PowerPoint presentation of the budget components. She is projecting a drop of 6.58% drop in the tax rate with 4% increase in EAV and 10 million in new construction. The budget will be on display at the District Office for the next 30 days and the final FY 20 budget will be back for approval in September.

4.3     Approve the Travel Reimbursement Guidelines – An annual review of the guidelines and allowable amounts for travel reimbursement is required. The policy remains at the current level.

- 4.4 Designate Prairie View Grade School as a Hazardous Route for Busing – This item relates to the school code where students can walk to school within 1.5 miles unless the route is hazardous.
- 4.5 Approve the Overnight Cross Country Trips – Coach Vince Neil provided information to the Board on two trips that assist in team building. The first trip is in Peoria at the First to the Finish event September 13-14, 2019, and the second trip is to Lourdes Academy Cross Country Invitational in Winneconne, Wisconsin.
- 4.6 Approve the Affiliation Agreement between Northern Kane County Region 110 and Ruffner's Luxury Pet Boarding - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.7 Approve the Affiliation Agreement between Northern Kane County Region 110 and Elgin Animal Clinic - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.8 Approve the Affiliation Agreement between Northern Kane County Region 110 and South Town Animal Hospital - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.9 Approve the Affiliation Agreement between Northern Kane County Region 110 and Autumn Green Animal Hospital - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.10 Approve the Affiliation Agreement between Northern Kane County Region 110 and Loyal Companion Animal Hospital and Pet Resort - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed

5. Information Items

- 5.1 Committee Reports- Foundation – The Foundation is preparing for Trivia, and finalizing marketing for the event. The event will be held at the boat in Elgin on November 9, 2019 and the theme is Disney. There will be a sign up special for the first 100 tickets to enter a raffle. Save the date are going out, and sign up begins September 9, 2019.
- 5.2 Capital Projects – Dr. Stirn reported that the roof is 98% finished at Prairie View. The coping was the wrong color. The work at Central High School is complete with the exception of some trim. The air conditioner for the gym at Prairie View is in place and will be installed within the next two weeks. When funds are available, air conditioning will be



installed in the gym at Howard B. Thomas and Lily Lake Grade Schools. Paving will be a major item in next year's capital projects.

5.3 Enrollment Report – Dr. Stirn reported that the district is up over 130 students from last year.

6.0 Freedom of Information Act (FOIA)

6.1 Empower Illinois

6.2 Smart Procure

6.3 Chicago Regional Council of Carpenters

The District responded to all three requests

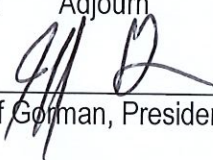
7.0 Executive Session

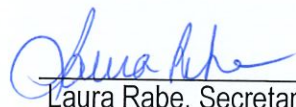
6.1 Adjourn Executive Session

6.2 Return to Open Session

6.3 Action Items from Closed Session

7.0 Adjourn

  
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Jeff Gorman, President

  
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Laura Rabe, Secretary