

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: June 18, 2018

Meeting: Regular
Time: 6:03 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| T. Johnson | Y |
| J. Marlovits | Y |
| M. Penar | N |
| Rabe, Laura | N |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | N |
| Birkmeier, Shayne | Y |
| Bushman, Kristine | N |
| Diversey, Steve | N |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| King, Jeff | N |
| Lewis, Kim | Y |
| McCastland, Kerrie | Y |
| Mirenda, Pamela | N |
| Paszt, Alex | N |
| Polowy, Dan | Y |
| Porto, Pam | N |
| Potsic, Mike | Y |
| Salamone, Julie | N |
| Schreiber, Jill | N |
| Schuth, Daniel | N |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | N |
| Walter, Carie | N |

Roll Call Roll call was taken at 6:03 p.m.

Present: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Absent: Penar, Rabe

Agenda Motion by Marlovits second by C. Johnson to approve the agenda as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Consent Agenda Motion by C. Johnson second by T. Johnson to approve the consent agenda as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Pre-Tech
Engineering Text
I & II

Motion by Gorman second by Marlovits to approve the adoption of the Pre-Tech Engineering textbook I & II as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Human Geography
Textbook

Motion by Marlovits second by T. Johnson to approve the adoption of the Cultural Landscape Human Geography textbook as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Cheer Team
Overnight Trip

Motion by C. Johnson second by Marlovits to approve the cheer team overnight trip to attend camp at Carthage College as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Boys Track Team
Overnight Trip

Motion by C. Johnson second by T. Johnson to approve CHS boys track team overnight trip to attend the State competition as presented

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Board Calendar

Motion by Marlovits second by T. Johnson to approve the board of education meeting calendar as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Middle School
Athletic Handbook

Motion by T. Johnson second by Gorman to approve the Middle School Athletic Handbook as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Prevailing Wage

Motion by Gorman second by Marlovits to adopt the resolution for the prevailing wage rate as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

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|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Financial Depositories | <p>Motion by Marlovits second by C. Johnson to approve the financial depositories as presented.</p> <p>Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger Voting no: None Absent: Penar, Rabe</p> |
| Activity Fund Treasurers | <p>Motion by T. Johnson second by Marlovits to approve the activity fund treasurers as presented.</p> <p>Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger Voting no: None Absent: Penar, Rabe</p> |
| Audit Committee | <p>Motion by Gorman second by C. Johnson to appoint the audit committee.</p> <p>Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger Voting no: None Absent: Penar, Rabe</p> |
| Resolution | <p>Motion by Marlovits second by C. Johnson to approve the resolution authorizing payment of custodial/maintenance salaries and utilities in the O&M Fund as presented</p> <p>Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger Voting no: None Absent: Penar, Rabe</p> |
| Resolution | <p>Motion b Marlovits second by T. Johnson to approve the resolution designating interest in the Education, O&M, Transportation and Working Cash funds.</p> <p>Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger Voting no: None Absent: Penar, Rabe</p> |
| Public Vendors | <p>Motion by Marlovits second by Gorman to approve the contracts with public vendors that exceed \$1,000 in net revenue.</p> <p>Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger Voting no: None Absent: Penar, Rabe</p> |
| Natural Gas | <p>Motion by C. Johnson second by T. Johnson to approve the natural gas supplier contract as presented.</p> <p>Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger Voting no: None Absent: Penar, Rabe</p> |
| Plato Road Work | <p>Motion by Marlovits second by C. Johnson to approve the change in scope of the road work project.</p> |

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Science Tables Motion by Marlovits second by C. Johnson to approve the bid for the veterinary science lab tables as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Prepare Budget Motion by Marlovits second by T. Johnson to appoint persons to prepare the tentative 2018-2019 budget.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Executive Session Motion by Marlovits second by C. Johnson to adjourn open session and enter into executive session at 7:38 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Open Session Motion by Marlovits second T. Johnson by to adjourn executive session and return to open session at 11:01 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Personnel Report Motion by T. Johnson second by Marlovits to approve the personnel report for June as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Adjourn Motion by Gorman second by T. Johnson to adjourn at 11:02 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn and President Kellenberger welcomed visitors. Dr. Stirn introduced Mr. Jeff Gerard, the new principal of Howard B. Thomas Grade School
 - 3.2 Public Comment – No public comment

Action Items

- 4.1 Consent Agenda – Business Manager Pflug reviewed the revenues and expenditures with the Board. Revenues are currently at 53.34% compared to 84.56% last year with bond proceeds or 44.61% without the bond proceeds. Expenditures are at 68.18% compared to 74.99% a year ago. The District received impact fees for 9 homes totaling \$74,392.41 with an additional \$5,784.97 in transition fees.
- 4.2 Pre Tech Engineering I & II Textbook – This textbook has been fully revised to include STEM applications and engineering design challenges. The text aligns with the standards for technological literacy.
- 4.3 The Cultural Landscape Human Geography Textbook – The textbook will be used in the new freshman level AP course. The course addresses the basic concepts of geography, population and health, migration, folk and pop culture, languages, religions, ethnicities and political geography.
- 4.4 Approve Overnight Trip for the Cheer Team – The cheer team is asking for permission to attend an overnight camp at Carthage College. Approval is recommended.
- 4.5 Approve the CHS Boys Track Team Overnight Trip to IHSA State Meet – Approval is requested for the boys track team to participate in the State meet.
- 4.6 Approval for the 2018-2019 Board Meeting Calendar – Approval is requested for 2018-2019 Board meeting calendar.
- 4.7 Approve Middle School Athletic Handbook for 2018-2019 – Dan Palmiter was in attendance to review the middle school athletic handbook changes. The format aligns with the high school athletic handbook.
- 4.8 Approval of Resolution Adopting Prevailing Wage Rate – This is an annual approval required for all public schools. Once the resolution is printed in the paper it is sent to the Secretary of State.
- 4.9 Approve Financial Depositories – The board annually approves the depositories for the District.
- 4.10 Approve Student Activity Fund Treasurers for F.Y. 2019 – Approval is requested for Pam Israelson and Theresa McMahan to serve as treasurers for the student activity funds.
- 4.11 Appointment of Audit Committee – the annual audit will begin the end of July, the committee chair is Janet Marlovits and Tina Johnson will serve as co-chair.
- 4.12 Approve the resolution authorizing payment of custodial/maintenance salaries and utilities in the O&M Fund – This annual resolution allows the district to pay custodial/maintenance salaries and utilities out of the Operations and Maintenance fund rather than the Education fund.
- 4.13 Approve the resolution designating interest in the Education, O&M, Transportation and Working Cash funds – This annual resolution allows the district of move interest in certain funds to the working cash fund.

- 4.14 Approve Contracts with Public Vendors that Exceed \$1000 in Net Revenue – The board annually approves any vendors that we receive over \$1,000 in revenue.
- 4.15 Approve Natural Gas Contract – Business Manager Pflug sent bid requests to six companies. All the bids received were very close. The lowest responsible bidder is Vanguard Energy. A one year contract has been signed.
- 4.16 Plato Road – Change in Scope of Project – Board approval is requested to cancel the Curran Contract for Plato Road improvements. The County has approved us to scale back all the requested improvements for now as long as we do them in the future.
- 4.17 Acceptance of Bid – Veterinary Science Lab Tables – The district received one bid from Business Office Solutions (BOS) for the science tables
- 4.18 Appointment of Persons to Prepare Tentative Budget – The Board annually appoints people to prepare the budget. Daina Pflug and Esther Mongan will prepare the tentative FY 19 budget.

5.0

Information Reports

5.1 Committee Reports

- Foundation – Discussions continued on the Burlington Days Parade and open house celebration. Kelly Green is working with her students on marketing strategies for the Harlem Wizards event on October 17th. Trivia night is scheduled for November on the boat in Elgin. They would like to auction off some student artwork. The foundation is looking for a volunteer to help keep the website up to date. Signage in the new areas of the high school was discussed. The foundation will create a new scholarship fund in memory of Steve Watwood. The Lily Lake 100 Year Celebration was a success. Approximately 500 community members attended the event. Representative Bob Pritchard attended the event. Representative Pritchard is always supportive of District 301,
- 5.2 Academic Advisory – Principal Chris Testone, Assistant Principal Kim Lewis, Jeff Herman, Jillian Lachansky, Kevin Pierce and Donna Basak presented information on their new class/study hall in the fall. It will be called Academic Advisory. Teachers will have five sections each day and one instructional study hall to help incorporate better intervention. Some students fail due to not turning in homework, or not preparing for tests. Academic Advisory will help students be organized, teach them how to study for tests, and teach students how to help themselves. The classes will be consistent with all teachers. No electronics will be used in Academic Advisory except for the first five minutes of the class. The teachers will keep track of what students are doing.
- 5.3 Construction Update – Director Polowy reported that the Phase II addition is on schedule, and the second half of the classrooms will be turned over for final cleaning June 25th. The field house will be ready in August. The new vet tech lab is under roof and progressing. The kitchen currently does not have a floor and all underground utilities are going in. The Incubator and Mobile Maker rooms will be completed at the end. The Prairie View roof work is done and the gym floor at CMS is $\frac{3}{4}$ of the way done.
- 5.4 Public Surplus On-line Auction Site for Government Agencies – Director Polowy has been looking for a place to dispose of unwanted supplies. This on-line auction house will allow us to sell surplus equipment/furniture at no cost to us. Director Polowy will ask the Board for permission to dispose of the unwanted property prior to posting.

5.5 Enrollment Report – final report of the school year.

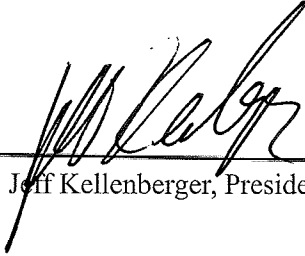
6.0 Executive Session

6.1 Adjourn Open Meeting

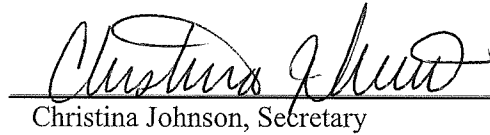
6.2 Return to Open Session

6.3 Action Items from Closed Session

7.0 Adjourn



Jeff Kellenberger, President



Christina Johnson, Secretary

Next Meeting: July 16, 2018