

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: September 25, 2017

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

Gorman, Jeff	Y
C. Johnson	Y
T. Johnson	Y
J. Marlovits	N
M. Penar	Y
Rabe, Laura	Y
Kellenberger, Jeff	Y

Administrators Present

Stirn, Todd	Y
Mongan, Esther	Y
Pflug, Daina	Y
Ahlsted, Carrie	N
Birkmeier, Shayne	Y
Bushman, Kristine	N
Diversey, Steve	Y
Haug, Matthew	Y
Jurs, Rebecca	Y
King, Jeff	N
Lewis, Kim	Y
McCastland, Kerrie	N
Mirenda, Pamela	N
Paszt, Alex	Y
Polowy, Dan	Y
Potsic, Mike	Y
Salamone, Julie	Y
Schreiber, Jill	N
Schuth, Daniel	Y
Testone, Chris	Y
Tobin, Brian	Y
Vaughn, Michelle	N
Walter, Carie	Y

Roll Call Roll call was taken at 6:00 p.m.

Present: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Absent: Marlovits

Agenda Motion by Gorman second by C. Johnson to approve the agenda as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits

- Consent Agenda Motion by T. Johnson second by Gorman to approve the consent agenda as presented.
- Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits
- FY 18 Budget Motion by Gorman second by Penar to approve the final FY 2018 budget as presented.
- Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits
- Overnight Trip Motion by Gorman second by Penar to approve the FFA overnight trip as presented.
- Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits
- Activity Fund Motion by Gorman second by T. Johnson to approve the student activity fund Treasurer for FY 2018 as presented.
- Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits
- Electric Contract Motion by Penar second by C. Johnson to approve Vanguard Energy Services as the District's electricity provider as presented.
- Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits
- Driver Ed Car Motion by C. Johnson second by Gorman to purchase a Ford Escape for Driver Education from Cucci Ford as presented.
- Voting yes: Gorman, C. Johnson, T. Johnson, Rabe, Kellenberger
Voting no: Penar
Absent: Marlovits

Executive Session Motion by Gorman second by C. Johnson to adjourn open session and enter into executive session at 7:02 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits

Open Session Motion by Gorman second by T. Johnson to adjourn executive session and return to open session at 8:04 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits

Personnel Report Motion by Penar second by Gorman to approve the personnel report for September as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits

Adjourn Motion by Gorman second by T. Johnson to adjourn at 8:16 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Penar, Rabe, Kellenberger
Voting no: None
Absent: Marlovits

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors –Dr. Stirn and President Kellenberger welcomed visitors, members of CEA and Best, District Administrators, and Community Members.
- 4.0 Action Items
 - 4.1 Consent Agenda – Business Manager, Daina Pflug, reviewed revenues and expenditures. Revenues are at 4.57% compared to 14.39% (including the bond) or 3.9% without the bond last year. Expenditures are at 9.09% compared to 11.24% last year. Impact fees were received for \$80,450.14 and \$33,662.22 in transition fees for July. Bills payable are typical for September. September is always a large expenditure month because we catch up the summer invoices. Business Manager Pflug noted that the State now has a budget. Final State budget numbers will not be known for a few more months. Fiscal year 17 payments are slowly being paid. Cheryden Jurgensen from Eder Casella will attend the October board of education meeting to present the audit report.

- 4.2 Approve the FY18 Budget – Minimal changes were made to the tentative budget. Changes included pro-rating the bilingual grant to 63%. The TRS on behalf payment is an estimate, and more accurate grant estimates were received from the State. Once the budget is approved it will be posted on the website, uploaded to the State Board of Education, and delivered to the Kane and DeKalb County Offices.
- 4.3 Approve the FFA Overnight Trip – The FFA would like to attend the National Convention in Indiana. Other schools from our area will travel with our students. The group leaves on October 25th and returns on October 28th.
- 4.4 Approve Student Activity Fund Treasurer for FY 2018 – Former student activity fund treasurer, Jan Maas, transferred to a new position at Prairie Knolls Middle School and Teresa McMahan will replace her in the athletic office and assume the role of high school activity fund treasurer.
- 4.5 Approve Vanguard Energy Services as the District’s Electricity Provider – The district entered into a three year contract for electricity beginning in November. Proposals from Constellation, Unique Energy and Vanguard were received. Vanguard Energy provided the best customer support and service.
- 4.6 Approve the Purchase of a Ford Escape for Driver Education – Quotes were received from Cucci Ford and Tom Peck Ford. Cucci Ford offered the lowest price for the car that includes a three year warranty.

5.0 Information Reports

5.1 Committee Reports:

CCC: Committee members discussed the direction of the CCC, school improvement day activities, and how the partner districts would work together to offer students from U-46, 300 and 301 students the CTE classes. The council also discussed, the incubator program and mobile maker and future meeting dates. The K-5 sub-committee will work with Standards Based Grading and K-8 may move to a Standards Based Report Card. Before grades 6-8 are included in this subcommittee the group wants to check with buildings to see if there is interest in standards based grading. Middle School and High School grading homework subcommittees will stand. Students were surveyed last year and the committee would like to survey staff and review the data. Quite a bit of conversation regarding technology took place; as to where technology is heading and do we have a learning progression kindergarten through 12th grade what might we expect for outcomes? Another sub-committee brought up was Parent University. A Parent University highlights what a student looks like in our district what are the expectations for our students. More discussion is needed on these topics and the full CCC will meet in October to continue these discussions.

DLT – The main topic was the 2018-2019 calendar and when the spring conferences would take place. Staff members would like the conferences earlier so they have a chance to meet with parents and put interventions in place for struggling students. Options will be brought back next month. The DLT also discussed Natural Disasters. Some schools are hosting their own fundraisers for these struggling areas. Garrett Roberts, has a cousin in who teaches in the Houston area that is Central graduate. Garrett is looking into partnering with his cousin’s district to assist in some way for hurricane relief. Prairie Knolls Middle School is looking into Global Citizenship, a program based on the book A Long Walk to Water to help girls in the Sudan who are forced to walk to a well to collect water rather than getting an education. A guest speaker will visit PKMS; who was one of the “lost boys”; one of a number of boys who were taken from their family and forced to fight in the war and was able to escape. The meeting followed up with the renovation powerpoint, looked at the new branding, website, and mobile app. The DLT is also exploring the possibility of the administration being invited into the classroom and do some team teaching and observe the good things going on in the classrooms.

EPC – Rebecca Jurs has worked hard gathering information on safety plans that include where students would gather in the event of an emergency, where transportation would rally and where parents would meet their students. Principal Jurs is building binders for each building outlining safety plans throughout the district that include where everyone goes and what they should do. The day before the EPC meeting the natural gas leak occurred and responders from Elgin and Burlington were very impressed how things worked out. Dan Polowy had plans in place in the event we would need to move students. The committee received the draft for the multi-hazard safety plan to look over and give feedback. The next step is to train for an emergency.

Foundation – donated \$70,000 over a three year period toward the incubator, coding and vet tech programs. Todd, Esther, Chris and team presented a proposal for the funding and it was approved by the foundation. Incubator and vet tech will be the focus of year one and two the coding will follow. The foundation has raised money and now have something to go back to businesses to continue funding but also to be involved in these new programs. Trivia is November 11, the theme is Celebrate Central. The night will be at the riverboat, registration is open on the new website. The logo is Dream It, Fund It, Build It.

- 5.2 Student Handbook Revisions – After reviewing student absences, a number of unexcused absences were due to students taking a family vacation. The attendance section of the handbooks have been revised to allow students to miss five days for a family vacation and they will be marked excused during a school year.
- 5.3 Homecoming Schedule of Events – information related to homecoming is included in your packet.
- 5.4 High School Schedule – Principal Testone met with his team and developed a communication plan to go out monthly keeping everyone up to date on the progress of the schedule.

- September communication will be an overview of the process, October will include teacher and counselor recommendations
- November will begin course selection
- December sectioning will begin
- January scheduling begins
- February conflicts will be corrected
- March schedules will go live

Assistant Principal Lewis has been working with Skyward to undo the hybrid schedule, re-assign periods and the bell schedule. From there, classes will be cloned and sections will be changed to a traditional 5 day a week rotation. Lunch times will now show up on schedules. Late start days, delayed starts, early release days and emergency days will be scheduled. New classes will be added to Skyward and the curriculum guide. A new class called Math Momentum will be added to provide interventions to students in grades 9, 10 and 11. A type of wish list group of classes will be created to give students a bank of classes to choose from. Study hall will be offered every period of the day which will allow students to have more flexibility for staff to provide interventions throughout their day. The early dismissal incentive program is still on the table and it may look a little different than last year.

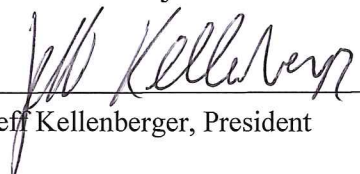
- 5.5 Public Act 97-256 Requirements: Administrator and Teacher Salary and Benefits – all public schools are required to post on the district web site administrator and teacher salary and benefits by October 1st each year.
- 5.6 Public Act 97-0609 Requirements: Posting of IMRF Compensation Packages – within six days of approving the budget all IMRF compensation packages over \$75,000 must be posted to the website.
- 5.7 Construction Update – Director Polowy shared that phase one is complete and the punch list items are finished. Phase II steel is going on, they are preparing for the roof on the field house and classroom additions, the plan is to be under-roof by December. The footings are completed for the east half. Seeding on the Ellithorpe fields is underway. Director Polowy is working with the county to get costs down on the Plato Road work, he is hoping to get that bid out by November. Currently the goal on the expansion is to get the major pieces of construction done before winter break so they can see what is left to complete. Assistant Principal McCastland is working on interior finishes making sure classrooms have everything needed in them. A construction meeting will take place next week to discuss alumni hall. The construction progress changes every day and students love the new workout rooms, staff and students from Prairie Knolls are excited about the equipment they received from the high school and feedback has been amazing. The new spaces are nicer than facilities at some universities.
- 5.8 Technology Update – some fiber is being replaced at the football field due to the fieldhouse expansion. The permits are signed and they are holding off on some routes due to the Plato Road construction. Director Tobin has introduced new security for parents allowing them to see what students are doing on their chromebooks and where

they are visiting. Parents also have the ability to put time limits on how much time they are able to spend on their chromebooks. The social network policy for staff is being reviewed by our attorneys.

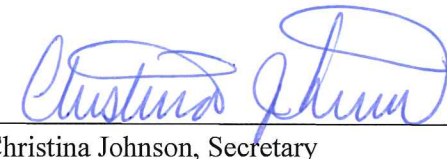
- 5.9 Residency Concern and Investigation – District enrollment continues to grow. When residency paperwork has red flags, home visits are done. Some families we have visited several times. Visits are unannounced and sometimes homes are staged or empty, the home may not have power or students are dropped off at bus stops, the cost to educate these students is approximately \$11,000 a year for each student. This year we have a couple of families attending school where more evidence is needed to verify if they live in the district or not. After checking with legal counsel, it is recommended that time stamped photos and watching the residence is required to hold a true residency hearing. Other districts use private investigators. Dr. Stirn met with National Investigations after the firm was recommended to him. The firm is currently investigating a few families.
- 5.10 Enrollment Report – A few families have withdrawn due to residency issues. Prairie Knolls has increased seven students since the sixth day. Last year the district increased 55 students from the sixth day to the end of the year. Dr. Stirn believes that with the lower tax rates and new district facilities, more development will occur.

- 7.0 Executive Session
- 7.1 Adjourn Open Meeting
 - 7.2 Return to Open Session
 - 7.3 Action Items from Closed Session

- 8.0 Adjourn



Jeff Kellenberger, President



Christina Johnson, Secretary

Next Meeting: October 16, 2017