

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central High School Library
Date: July 18, 2016

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

Gorman, Jeff	Y
Marlovits, Jan	Y
Penar, Mitch	Y
Perry, Maggie	Y*
Rabe Laura	Y
Schmitt, Duane	Y
Kellenberger, Jeff	Y

Administrators Present

Stirn, Todd	Y
Mongan, Esther	Y
Ahlstedt, Carrie	N
Aiossa, Tessa	N
Bushman, Kristine	N
Diversey, Steven	N
Duffield, Tracie	Y
Haug, Matthew	Y
Jurs, Rebecca	N
King, Jeff	N
Lewis, Kim	N
Mirenda, Pamela	N
Oslager, Carrie	N
Paszt, Alex	Y
Polowy, Dan	Y
Potsic, Mike	Y
Schuth, Daniel	Y
Smith, Matt	N
Testone, Chris	Y
Walter, Carie	N

Roll Call Roll call was taken at 6:00 p.m.

Present: Gorman, Marlovits, Penar, Rabe, Schmitt, Kellenberger
Absent: Perry

Agenda Motion by Marlovits second by Penar to approve the agenda as presented.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

*Member Perry entered at 6:02

Consent Agenda Motion by Gorman second by Schmitt to approve the consent agenda as presented.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

- Overnight Trips Motion by Schmitt second by Marlovits to approve the three overnight trips as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- MVSEC Classroom Agreement Motion by Marlovits second by Perry to approve the Mid Valley Special Education Classroom agreement as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Adjourn Open Session Motion by Marlovits second by Gorman to adjourn open session at 7:32 p.m.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Adjourn Executive Session Motion by Gorman second by Penar to adjourn executive session at 8:20 p.m.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Personnel Report Motion by Gorman second by Perry to approve the personnel report for July as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Adjourn Motion by Schmitt second by Gorman to Adjourn at 8:40 p.m.
- Voting yes: Gorman, Marlovits, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors –President Kellenberger and Dr. Stim welcomed guests.
 - 3.2 Public Comment – No public comment
 - 3.4 Correspondence and Recognition – No correspondence

4.0 Action Items

- 4.1 Consent Agenda – The financial report for July showed expenditures at 97.22%, and revenues at 100.81%. Percentages will be slightly adjusted after the audit. This is primarily due to the TRS on behalf payment. The June impact fees have not yet been received. Information from the City of Elgin and developers indicate that new construction will be similar to last year. A special meeting is needed to present and review the tentative budget (August 8th). Preparations are being made for the annual audit. Dr. Stirn met with Crown Development in Naperville, discussed the district tax rate history and anticipated tax rates for the next two years.
- 4.2 Summer Overnight Trips for Volleyball and Football – These overnight trips are team building experiences that occur over the summer. Board members would like to have the trip information prior to the trips occurring. These trips were planned late due to the hiring of new coaches. Principal Testone will address the timing notification with Athletic Director Diversey.
- 4.3 Mid-Valley Special Education Cooperative Classroom Agreement – This is an annual renewal to allow Mid-Valley to lease classroom space at Prairie Knolls Middle School. All Mid-Valley Schools charge the same amount for leased space and there is no increase in rent for the 2016-2017 school year. .

5.0 Information Reports

- 5.1 Committee Reports – No committee reports
- 5.2 Resolution to issue School Building Bonds to the voters of District 301 at the next general election on November 8, 2016 – The resolution is information to inquire if the Board is ready to go forward with a referendum in November. One question raised concerned the wording of the resolution: Should the question read with the classrooms first and the field house second, or should it be flipped and have the field house first? The language on the ballot has not impact on the order of construction but it may matter to taxpayers. The referendum wording identifies the scope of what can be built.

Dollar amounts tied to phase one will be paid with debt certificates and tax service extension dollars. The phase one construction bid will go out in September and be awarded in October. Phase one work includes site work, steel and precast. Precast takes time to be manufactured but can erected quickly. The phase one addition along with the HVAC at CMS and possible parking lot expansion will be paid for with the \$8.6 million raised by issuing debt certificates and Debt Certificate Service Extension Bonds.

Phase two includes a full size field house, track storage, classroom additions facing HBT and linking corridors. New lockers room will also be included. The second floor of phase one includes expanded music room, music space and classroom space, wrestling will remain where it is (current weight room). Second floor plan of phase two has a new wrestling room and bleachers where wrestling was. Elevation views of the proposed structure were also shared.

A successful referendum finishes the high school and provides student space for over 20 years. Air conditioning the entire high school will be completed including gym space. Serving lines will be added in kitchen along with additional common space. The total referendum with contingency would cost \$22 million. The tax rate will drop due to lower bond and interest payments and will still drop by about \$0.45 with a successful referendum. We know what the total EAV will be next year but not after that. We believe the EAV will increase 4% and new construction be \$12.5 million next

year. Areas are being reconfigured for more efficient use of space. The auditorium will remain as is since there is not a cost efficient way to retrofit or expand the auditorium. All community feedback was considered and administration tried to cover all areas of interest. The \$22 million includes everything necessary for the expansion. There are plans for a parking lot expansion, if funds are available, the parking lot will come out of the \$8.6 million, if no money is left after phase one the parking expansion will be included in phase two. The payments on these referendum bonds will be structured with level payments and no back loading.

- 5.3 Technology Infrastructure Update – An email was received that the permit for Kane County was approved allowing for the connecting fiber link from Central campus to the east side of the district. Fiber duct work from phase one from Prairie Knolls Middle School to Long Common Parkway is being completed, and the anticipating splicing to City of Elgin and ECC should be complete by 8/1/16. Rocky Mountain is running fiber and connecting all areas at the main campus in preparation to run fiber east.
- 5.4 Capital Projects Update – Dan Polowy – The Central Middle School HVAC project is approximately 35% complete. Installation of univents is taking place. ComEd is doing the overhead work and hooking up electrical service in the back of the building this week. Cleaning is beginning where univents have been installed.
- High school – Planning for the phase one addition is underway and the bid will go out in September. Other work at the high school includes adding additional aeration to the sewer pond, library remodeling, gym floor cosmetic refinishing, and delivery of a two classroom mobile unit. The Central High School parking lot overlay will be done in August.
 - District Office - A roof replacement and tuck point work will occur in August. The carpet project is done at the district office.
 - Country Trails – The parking lot overlay began today.
 - Prairie View – Six classrooms received new carpet, the classrooms have been painted, and the parking lot will be repaired in August.
 - PKMS - Parking lot signage and striping is being done.
 - LL – Carpeting of the tower will start in August, cubbies will be built out and the gym floor will be refinished, and the parking lot will be repaired and striped.
 - HBT – The music room has been carpeted.
 - PC – The demolition bid go out soon, the plan is to have a bid recap ready for a vote in August. Director Polowy will start itemizing things community members may want. Director Polowy is working with an architect on the abatement (floor tile over mastic (asbestos), and an old oil tank in the basement.

Student Handbooks – Updating the handbooks was a major undertaking due to SB100. Handbooks needed to be aligned to the law. This was the first time the handbooks were reviewed by the attorney in numerous years. Work has been done to align the law, policy and practice.

- 5.5 Elementary Student Handbook- The elementary handbook changes are linked to the high school

changes and align to board policy. The discipline changes are all related to SB100. Letters to sex offenders are sent out by the district office and a notice can be placed in the handbook. The letters state that the offender needs permission to be on school grounds.

- 5.6 Middle School Student Handbook – Many policies were updated to match the high school policies.
- 5.7 High School Student Handbook – All areas are linked together and aligned. All handbooks were reviewed by the attorney to comply with the law.
- 5.8 Student Resource Officer for Central High School – At the end of May our resource officer was instructed to clean out his office because there was not an updated SRO contract. Dr. Stirn wrote a letter to the Sheriff highlighting the value of the SRO Officer and asked for an update, but he did not receive a response. The Kane County Regional Office of Education set up a meeting with Central, Kaneland and the Sheriff. The Sheriff is not planning to reinstate the SRO officers due to shortage of staff and budget cuts. Dr. Stirn shared the importance of the officer citing recent acts of violence across the country. Kaneland and 301 are rural school districts making them especially vulnerable. The districts pay half the SRO's salary. Dr. Stirn spoke at the County Board meeting stating the importance of the program. Dr. Stirn understands that the district should pay their fair share and that the Sheriff has budgetary issues. Dr. Stirn plans to attend future board meetings and will contact representatives. He would like to resolve this issue without reaching out to the community but he will if necessary.
- 5.9 Board Policy Revisions- The policies have been reviewed and changes are recommended by our attorney. Current Policy, practice and law are now aligned. The board should have quarterly meetings to review policy. Dr. Stirn proposed to have a complete policy update by August of next year. Board members are interested in the committee, members Marlovits and Perry volunteered. Other board members are also interested, the members can rotate or we can post an official meeting if a quorum is interested.
- 5:120 General Personnel – Ethics and Conduct
 - 5:125 General Personnel – Personal Technology and Social Media – Usage and Conduct
 - 6:60 Curriculum Content
 - 6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
 - 6:150 Home Hospital Instruction
 - 6:190 Extracurricular and Co-Curricular Activities
 - 6:235 Access to Electronic Networks
 - 6:280 Grading and Promotion
 - 6:315 High School Credit for Students in Grades 7 or 9
 - 6:320 High School Credit for Proficiency
 - 7:30 Student Assignment and Intra-District Transfers
 - 7:50 School Admissions and Student Transfers and From Non-District Schools
 - 7:100 Health, Eye and Dental Examinations, Immunizations; and Exclusion of Students
 - 7:130 Student Rights and Responsibilities
 - 7:140 Search and Seizure
 - 7:190 Student Behavior (formerly known as Student Discipline)
 - 7:210 Expulsion Procedures
 - 7:240 Conduct Code for Participants in Extracurricular Activities
 - 7:280 Communicable and Chronic Infectious Disease
 - 7:300 Extracurricular Activities

- 7:305 Student Athlete Concussions and Head Injuries
- 7:310 Restrictions on Publications
- 7:340 Student Records

6. FREEDOM OF INFORMATION (FOIA) REQUESTS

6.1 Jake Griffin, the Daily Herald requested information on tuition reimbursement for staff

6.2 Greg Doss IBEW, IBEW Local 196 requested information on the Fiber Optic Cable and Wireless bid

7.0 Executive Session

8.0 Open Session

8.1 Personnel Report – the personnel report was reviewed with the board and approved.

9.0 Adjourn

Jeff Kellenberger, President

Janet Marlovits, Secretary

Next Meeting: August 15, 2016