

- 17-18 Bus Bid Motion by Gorman second by Marlovits to approve the 2017-2018 Bus bid as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Closed Session Minutes Motion by Marlovits second by Schmitt to approve the release of closed session items for public review as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Baseball Trip Motion by Gorman second by Perry to approve the boys baseball overnight trip to the Ripken Experience in Myrtle Beach, South Carolina as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Disclosure Policy Motion by Schmitt second by Perry to adopt the Disclosure Compliance Policy as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Donation Motion by Perry second by Gorman to accept the donation from Dr. Jennifer Schening to Prairie Knolls Middle School for the school play as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Travel Guidelines Motion by Gorman second by Schmitt to approve the Travel Reimbursement Guidelines as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None
- Lunch Prices Motion by Marlovits second by Schmitt to approve the increase in Lunch Prices for the 2017-2018 school year as presented.
- Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

SRO Agreement Motion by Perry second by Penar to approve the Intergovernmental Agreement between the District 301 Board of Education and the Kane County Sheriff's Office for the Student Resource Officer.

Voting yes: Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Abstain: Gorman

Executive Session Motion by Schmitt second by Perry to adjourn open session and enter into executive session at 7:30 p.m.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

Open Session Motion by Schmitt second by Perry to adjourn executive session and return to open session at 9:27 p.m.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

Personnel Report Motion by Penar second by Gorman to approve the personnel report for January as presented.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

Termination Motion by Perry second by Penar to approve the termination of Ricky Evans for cause.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

Termination Motion by Schmitt second by Gorman to approve the termination of Doreen Johnson Moore for being beyond the 90 consecutive workdays of incapacity.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

Adjourn Motion by Gorman second by Perry to Adjourn at 9:42 p.m.

Voting yes: Gorman, Marlovits, Penar, Perry, Rabe, Schmitt, Kellenberger
Voting no: None
Absent: None

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors –President Kellenberger and Dr. Stirn welcomed guests and Administrators. Dr. Stirn conveyed the loss of a student and that the response teams were in place for any assistance needed. The visitation information for the student has been released.
 - 3.2 Public Comment – No public comment.
- 4.0 Action Items
 - 4.1 Consent Agenda –Revenues for the month are tracking at 46.09% compared to 39.53% last year. Expenditures are at 43.62% compared to 43.98% last year. The District received the last special education categorical for 2015-2016 school year. The District received impact fees for 17 new homes in November for a total of \$106,540.57 and \$27,718.00 in transition fees. The District also received impact fees for 16 homes in December for a total of \$118,608.00 and \$9,928.68 in transition fees. The District is still experiencing more new construction than anticipated. A special meeting is scheduled for February 1, 2017 to approve the underwriter and PMA will present the debt service structure. The Board will adopt a resolution to issue the 2017 bonds at the February 21st meeting.
 - 4.2 Approve 2017-2018 Bus Bid – The district sent bid requests to four companies with only one bid received from Midwest transit. The lease term is two years for the school buses and three years for the activity buses. The activity buses are leased for three years due to the lower use.
 - 4.3 Review Closed Session Items for Public Release – The closed session minutes were reviewed for public release from August 2016 through December 2016. Personnel reports are released for public viewing. Student discipline and negotiations are not subject to release at this time.
 - 4.4 Approve the Boy's Baseball Overnight Trip – The boys baseball team will travel to Myrtle Beach, South Carolina to attend the Ripkin Experience spring training camp.
 - 4.5 Resolution adopting a disclosure compliance policy of Community Unit School District Number 301, Kane and DeKalb Counties, Illinois – Chapman and Cutler is the legal firm the district works with when issuing bonds. Chapman and Cutler asked if the district has a compliance disclosure policy in place to over-see the process. The District will name Daina Pflug as the disclosure officer and she will oversee the process of preparing the official statement and work with counsel to ensure legal requirements are met.
 - 4.6 Approve a \$1000 donation to Prairie Knolls Middle School – Approval is requested to accept a \$1000 donation from Dr. Jennifer Schening for middle school play equipment.

- 4.7 Resolution to Approve the Travel Reimbursement Guidelines to comply with the Local Government Travel Expense Control Act – The purpose of this resolution is to set dollar amounts as a threshold for district travel and expenses. If an expense exceeds the set dollar amount, it would need to be approved by the Board and a roll call vote would be taken for approval. Threshold amounts will be reviewed annually
- 4.8 Approve Lunch Prices for the 2017-2018 School Year– Director Miranda works to keep the lunch prices as low as possible while continuing to meet Federal guidelines. Lunch prices will increase slightly for the 17-18 school year. The high school lunch will increase .05, middle school and elementary schools will increase .10.
- 4.9 Approve the Intergovernmental Agreement between the Board of Education Central 301 and the Kane County Sheriff’s Office for Student Resource Officer Service within the District - The agreement is a 2-year agreement and the District is responsible for the officer’s salary and benefits when he is working for District 301. The contract is retroactive to August 2016 through June 30, 2018. The agreement can be modified with 30 days’ notice.

5.0 Information Reports

- 5.1 Committee Reports – CCC – The full Committee met and discussed sub-committee progress. Updates were provided regarding K-12 Technology, K-5 Grading and Homework, and 6-12 Grading and Homework. The K-12 technology group discussed Clarity Brightbytes and Defined Stem. Brightbytes surveys students and teachers to measure progress in technology. The survey helps drive school improvement goals as well as District wide goals. Survey results will be completed in the spring. Defined Stem provides units of instruction that are cross-curricular and are tied to every standard providing teachers the ability to cross all content areas. Defined Stem provides videos and resources in terms of reading and different reading levels. Not all teachers have not had time to look at it, so it will go back out to teachers. They are going to reach out to the company to see if they will let us pilot the program. We have teachers from the high school, middle school and elementary level that are willing to do the pilot.
- K-5 Homework – the K-5 group would like to go to a standards based grading and 6-12 would like to stay with the current report card structure. The K-5committee is still looking at how homework impacts grades and what practices of grading are good? Is homework purposeful, meaningful and engaging, and how is that determined? One school looked at the impact homework has on grades. The results were mixed; the students who did homework perform better on assessments rather than, the kids that had help at home. The 6-12 group focuses on research, they had specific targeted questions on the relevance, purpose and why do we need homework. They looked at the four “R”s, reading, reputation, revision, and reviewing; how does homework help these elements. The ten reasons for homework was also discussed. Focus groups with various groups of students (Special needs, ELL, struggling students, above average students, etc.) will be held to gather information on the benefit of homework from the students view and see how their academic behavior impacts them.
- Teacher PD – Mission Control - The Four Mission Controls will be offered to Mentor – Protégés in February and the official “launch” will be in March. PD hours will be available for these sessions.

DLT – The DLT met and discussed the 2018-2019 calendar with adjusted parent teacher conferences and reviewed the different options available by moving conferences, more discussion will take place after feedback is received from the buildings. The 5essentials survey deadline is extended to the end of the month. Mike Potsic will attend the next meeting to discuss at risk students and what the high school has in place for assistance. Foundation – Laura Rabe reported that Pizza Wars is on hold due to low participation. They are looking to hold it in conjunction with a more familiar event to boost interest. Trivia is back at the boat and they are working on the theme – something with Central history. They are looking at an app that will share meeting information with members.

- 5.2 Construction Update – Dan Polowy reported that the CMS HVAC is complete and they have negotiated some extended warranties in the event something isn't working in the spring. Director Polowy is beginning to look at and plan summer projects. At the High School the steel work has begun and precast is scheduled for February 6th. Bidding on Phase 2 will begin in February and they have met with the kitchen staff for their needs. At Plato Center an old well needs to be capped as soon as information from IDPH and /or the county is received. The building and grounds department is in the process of cleaning the bricks and flooring for the interested community members. There is a false rumor that the CHS expansion is six months ahead of schedule. The county conducted a traffic study while Burlington Road was closed and wants the district to put in turn lanes at the high school due to the high amount of traffic. We will get a new study done now that Burlington Road is re-opened. The route 47 and Plato Road roundabout is still in the design stage, last we heard the county is examining how the Burlington Road roundabout works before putting in another roundabout. The high school LMC is still in the design stage but it will have a new state of the art feel when school starts next year.
- 5.3 Technology Update – Brian Tobin is still working with Rocky Mountain to gain property access for fiber, the district may require revised drawings where the district does not have permission to run the fiber. A handful new student chrome books are coming in to test for durability, repair, etc. New copiers are coming in next month. One of the tech employees took a position with St. Charles. We have a new mobile app for the district.
- 5.4 The Ponds of Stoney Creek – The district received the impact fee schedule. The subdivision will build 501 homes and 117 of them are in the District 301 boundaries. Impact fees for this development will come from the City of Elgin.
- 5.5 Special Meeting – The Board will meet for a special board meeting on February 1, 2017 to select an underwriter and review the most recent debt service analysis.
- 5.6 East Campus School Visits – we will schedule a few different dates to visit buildings.
- 5.7 Asthma Response Protocol – This protocol is a new State law that updates our existing protocol. The flow chart just shows the steps that take place during an asthma attack. All staff members will follow this protocol.
- 5.8 Enrollment Report – Enrollment increased modestly with 3 students this month which brings the total student count to 4,053.

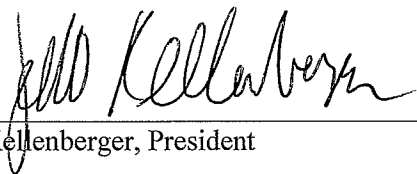
6.0 Freedom of Information Act (FOIA)

- 6.1 Fue Cheng requested information related to English Language Learner enrollment and budget information for the district and H.B. Thomas. The District complied with the request.

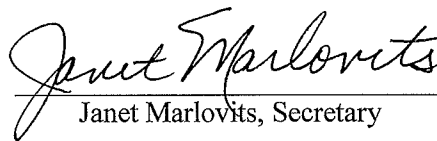
Item from Consent Agenda

Board Policy 2:125 is updated to cover board members and employees with the Travel Reimbursement thresholds in above item 4.7

8. ADJOURN



Jeff Kellenberger, President



Janet Marlovits, Secretary

Next Meeting: February 21, 2017