

**Central Community Unit School District 301  
Board of Education Minutes**

Where: Central High School Library  
Date: December 19, 2016

Meeting: Regular  
Time: 6:00 p.m.

**Board Members Present**

Gorman, Jeff	N
Marlovits, Jan	Y
Penar, Mitch	N
Perry, Maggie	Y
Rabe Laura	Y
Schmitt, Duane	Y
Kellenberger, Jeff	Y

**Administrators Present**

Stirn, Todd	Y
Mongan, Esther	Y
Ahlstedt, Carrie	N
Bushman, Kristine	N
Diversey, Steven	N
Duffield, Tracie	Y
Haug, Matthew	N
Jurs, Rebecca	N
King, Jeff	N
Lewis, Kim	Y
McCastland, Kerrie	N
Mirenda, Pamela	N
Paszt, Alex	N
Polowy, Dan	Y
Potsic, Mike	Y
Salamone, Julie	N
Schreiber, Jill	N
Schuth, Daniel	N
Testone, Chris	Y
Tobin, Brian	Y
Vaughn, Michelle	N
Walter, Carie	N

Roll Call            Roll call was taken at 6:00 p.m.

Present:    Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Absent:    Gorman, Penar

Agenda            Motion by Marlovits second by Perry to approve the agenda as presented.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:    Gorman, Penar

Consent Agenda    Motion by Perry second by Schmitt to approve the consent agenda as presented.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:    Gorman, Penar

- 17-18 Calendar      Motion by Marlovits second by Schmitt to approve the 2017-2018 School Year Calendar as presented.
- Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:      Gorman, Penar
- Tax Levy              Motion by Schmitt second by Marlovits to approve Resolution for the 2016 Tax Levy as presented.
- Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:      Gorman, Penar
- Carpentry Bid        Motion by Perry second by Marlovits to approve the Carpentry and General Trades bid for the Phase 1 High School Addition.
- Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:      Gorman, Penar
- Fireproof Bid        Motion by Schmitt second by Marlovits to approve the Spray Applied Fireproofing bid for the Phase 1 High School Addition.
- Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:      Gorman, Penar
- Framing/Drywall Bid      Motion by Perry second by Marlovits to approve the Framing and Drywall bid as presented.
- Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:      Gorman, Penar
- Flooring Bid         Motion by Schmitt second by Perry to approve the Flooring bid for the Phase 1 High School Addition.
- Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:      Gorman, Penar
- Painting Bid         Motion by Schmitt second by Marlovits to approve the Painting bid for the Phase 1 High School Addition.
- Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent:      Gorman, Penar

Executive Session Motion by Marlovits second by Schmitt to adjourn open session and enter into executive session at 7:48 p.m.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent: Gorman, Penar

Open Session Motion by Perry second by Schmitt to adjourn executive session and return to open session at 8:58 p.m.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent: Gorman, Penar

Personnel Report Motion by Perry second by Schmitt to approve the personnel report for December as presented.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent: Gorman, Penar

Resignation Agreement Motion by Schmitt second by Perry to approve the resignation agreement for Dennis Beiermann as presented.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent: Gorman, Penar

Resignation Agreement Motion by Schmitt second by Perry to approve the resignation agreement for Tim Clark as presented.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent: Gorman, Penar

Adjourn Motion by Schmitt second by Perry to Adjourn at 9:03 p.m.

Voting yes: Marlovits, Perry, Rabe, Schmitt, Kellenberger  
Voting no: None  
Absent: Gorman, Penar

#### BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
  - 3.1 Recognition of Visitors –President Kellenberger and Dr. Stirn welcomed guests and Administrators.

3.2 Public Comment – No public comment was received.

4.0 Action Items

4.1 Consent Agenda – Revenues for the month are tracking at 44.892% compared to 37.01% last year. Expenditures are at 38.76% compared to 38.54% last year. The District has not received any State categoricals for special education and transportation since last school year. The State is still funding General State Aid but not the categoricals. If the State does not start paying the categoricals due the district, the district will need to dip in to reserves. Impact fees for October were received after the November meeting for a total of \$68,487.96 in impact fees and \$14,890.00 in transition fees. The District is working with PMA securities for the bond issuance that will occur in February. A special meeting will need to be scheduled for February 1, 2017 to approve the underwriter and PMA will present the debt service structure. Tonight the Board will act on a resolution to approve the tax levy. The bond payment will be \$9.3 million this year and will decrease to \$6.7 million next year including the referendum proceeds.

4.2 Approve 2017-2018 School Year Calendar – This calendar was presented at the November meeting and no changes have been made. It follows the Fox Valley/Mid-Valley guidelines.

4.3 Approve Resolution for the 2016 Tax Levy – The estimated amount to be levied is \$39,675,000 actual amount expected to receive is 39,000,000. Tax payers will still see approximately a \$0.22 tax rate decrease compared to last year.

4.4 Approve Carpentry and General Trades Bid for the Phase 1 High School Addition – Approval is needed for Manusos General Contracting of Fox Lake for \$175,111.00.

4.5 Approve Spray Applied Fireproofing Bid for the Phase 1 High School Addition - Approval is needed for Wilkin Insulation, Mount Prospect for \$76,650.00.

4.6 Approve Framing and Drywall Bid for the Phase 1 High School Addition – Approval is needed for L.J. Morse, Aurora for \$259,975.00.

4.7 Approve Flooring Bid for Phase 1 High School Addition – Approval is needed for Vortex, Addison for \$280,834.00.

4.8 Approve Painting Bid for Phase 1 High School Addition – Approval is needed for Nedrow Decorating, Aurora for \$80,000.00.

5.0 Information Reports

5.1 Committee Reports – CCC – The three sub committees met (technology, K-5 standards based grading, and 6-12 homework). The technology group had a company called Defined STEM present information at their meeting. Defined STEM offers online resources for teachers. Members of the committee will take the Defined STEM information back to their building and will gather feedback after the winter break. The Homework committees continue to look into to the purpose of homework; K-5 is considering “The Homework Myth” to read as a book study. The book examines various myths regarding homework. The sub-committee also discussed the possibility of

comparing student grades with or without the homework button turned on in Skyward to see what overall impact the homework grade has on a students' summative grade. The results will go back to Site teams. The six -12 level committee discussed what their goals are. The group is gathering research on homework and its purpose. They plan to survey staff and parents to gather their perspectives on homework. One main point is that homework should be an extension of what is being taught and not busy work.

District Leadership Team – Committee members were updated on the high school expansion progress; the exterior bids have been approved, interior bid requests will go out next. The new parking lot between HBT and CHS has been graded and stone is down. When the weather breaks the parking lot will be paved. The concrete footings have been poured, structural steel work will begin in January and precast walls come in February or March. Furniture for the expansion and library is being researched. The expansion is on schedule. The committee reviewed the 18-19 School Calendar and discussed the possibility of changing the conference days. Elementary schools would like the conferences earlier in November but middle school teachers were afraid they could not fit in all the conferences. The DLT shared some data related to the 5essentials survey and the committee is recruiting teachers to assist with reviewing teacher generated type three assessments. No one has volunteered so the task will fall on the ERIC committee. Paper Tigers movie – identification of at-risk students is ongoing and staff members are working with social workers to identify at risk students. The high school has an instrument in place for assessing students at risk. For more information identifying students at risk, the DLT will have Mike Potsic join them at the February Meeting.

Emergency Preparedness Committee – The meeting began with a discussion regarding Halloween Parties and a reported clown sighting that turned out to be a parent. The clown sighting situation was dealt with and rectified. At the county safety meeting bullying tied to the elections was discussed. One area school had reports of racial slurs. The State Superintendent sent out a letter to districts how to deal with the students in an appropriate way if they are engaging in inappropriate behavior. Preparations are being made to host an active shooter drill at Lily Lake on the March 3<sup>rd</sup>, institute day. Principal Jurs is working with the ROE because of the lack of parking at Lily Lake Carbon Monoxide detectors have been ordered by the ROE. There is also discussion on accommodating transgender students that would have to be in board policy, Emergency Preparedness will discuss the issue and bring it to the board. Emergency lists have been updated as well as the nurses' bags.

Foundation – The foundation group discussed Trivia and thanked everyone. Next years' date has been set for November 11, 2017 at the boat and the group have secured additional space to allow for more mingling. Pizza wars is February 7<sup>th</sup> along with a small business fair. This is a great way to make community members aware of local businesses. Registration is open on the foundation website. The foundation is still looking for the best way to use funds and a fundraiser for a grand opening at the field house.

- 5.2 Triple I Conference Update – Board members reported on the sessions they attended. The sessions ranged from issues with Transgender issues to school funding. The outcome of the election may result in educational authority shifting from the federal government to the state level. Case law will give a clearer direction on transgender issues, and it will be

good to have some laws established to ensure rights. Duane attended the Roundtable discussion on building assessments and the need for a five year plan. The Roundtable also covered the role of TOSA's and architect and construction manager selection. Board member Perry, attended Protocol for Board Proceedings. The presenter suggested board members have business cards with contact information and proper protocol for handling issues on the back. Superintendent Stirn attended a workshop on state funding. It seems unlikely that we will have a budget until the next governor is elected. The Governor wants concessions made and Speaker Madigan holds the power of what moves forward to the senate for a vote. Assistant Superintendent Mongan, attended Legislative Updates workshop on Pension Reform. Dr. Mongan believes pension reform will happen before we see a State Budget. The state may pass the contribution increases on to districts in a long strand at 1% per year over many years. Some smaller districts spoke how that will hurt them more than they already are hurting. President Kellenberger attended a session on Race. Workshop participants reviewed achievement scores by race and income and how students with working parents may score lower.

- 5.3 High School Schedule Survey -- Principal Testone and Kim Lewis reported the findings of the survey that students and staff took. The Board was able to see all the questions and answers including pros and cons. Much discussion took place on the pros and cons. Member Marlovits asked when the high school parents would be surveyed.
- 5.4 The Ponds of Stony Creek - The subdivision is located on the corner of McDonald and Corron Road and is split between District 301 and St. Charles District 303. The first phase of 117 units will be in District 301 boundaries. Once the development begins 2-3 homes can be expected per month. H.B. Thomas Grade School is the elementary attendance center for this subdivision.
- 5.5 2017-2018 Fees – District 301 fees were reviewed and compared to other area districts. Administration has decided to increase only two fees – Early Childhood will increase from \$150.00 to \$160.00 and the high school parking fee will increase from \$100.00 to \$130.00. The question was asked about buses being fitted with seat belts, buses will eventually be required to have seat belts, but not for probably 7 – 10 years.
- 5.6 Copier Lease Renewal – The District currently leases copiers from two companies, Stan's Office and Imagetech. District employees have been happy with Stan's. The lease renewal is to replace some older copiers with new leases with the possibility of purchasing them at the end of the lease. Copiers will be fitted with the program PaperCut. PaperCut allows employees to swipe their ID at a copier to better control printing.
- 5.7 Bus bid for 2017-2018 School Year – The bus bid was emailed to four vendors. The district is asking for 2-year leases for 45 new 72 passenger buses, eight new 28 passenger buses, two new 18-2 wheelchair buses and a three year lease on two activity buses. Bid recommendations will be brought to the January meeting.
- 5.7 Technology Infrastructure – Director Tobin spoke with Todd Jones from Rocky Mountain Communications and progress is being made with getting clearance from property owners to run fiber through the easements. Todd has started working on some re-routing of the fiber where community members have denied access to the easement.

5.8 Construction Update – Director Polowy reported that the Plato Center demolition is complete, and in the spring some earthwork and grading will need to be done. At the high school footings are poured, structural steel will take place this month and then precast in February or March. The new high school parking lot will be paved in the spring. The architect is working on the Phase 2 modifications because some revisions needed to be made with the passing of the referendum. Bidding on phase 2 will begin in February. The tech room at CHS is still under construction. Staff members are in the process of writing the curriculum and getting training from the vendor for the equipment in the tech room. We are working with ECC to get a certificate for the tech room course.

5.9 Enrollment Update – Enrollment continues to increase on average 10 students a month. The district monitors the live birth data and predicts that the district will increase approximately 340 kindergarten students. Other districts in the area are not experiencing this type of growth. In 2014 we increased 130 new students, 2015 101 new students and this year started with over 200 new students. From last year at this time we have increased 252 students. The district can't sustain this level of growth. If enrollment continues to grow at this rate we will need to start with community forums to plan for the future. Growth is closely monitored.

6.0 Freedom of Information Act (FOIA)

6.1 Better Government Association – requested collective bargaining agreements, contracts, the budget and settlements.

6.2 SEIU Local 73 – requested information related to working hours, wages, job titles and of the employees are covered by a union.

6.3 SmartProcure – requested purchasing records from August 20 through present.

8. ADJOURN

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Jeff Kellenberger, President

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Janet Marlovits, Secretary

Next Meeting: January 17, 2017