



**RENTER’S FORM FOR VERIFICATION OF RESIDENCY IN LIEU OF LEASE  
2017-2018 School Year**

A person seeking to enroll a student may use this form as evidence of residency when a signed lease is unavailable. Parent/Guardian will also be required to complete the Verification of Residency form and provide proof of two (2) most recent months’ rent payments and three (3) bills/statements documenting renter’s name and address. Return this completed form, signed by your landlord, to the school office. Landlord’s signature must be notarized. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

**Step 1: To be completed and signed by the parent/guardian**

_____	_____	_____
Student’s Name		School
_____	_____	_____
Student’s Name		School
_____	_____	_____
Student’s Name		School
_____	_____	_____
Parent/Guardian		Phone Number
_____	_____	_____
Address	City	State/Zip Code
_____	_____	_____
Signature of Parent/Guardian		Date

**Step 2: To be completed and signed by landlord and notarized**

I certify that I am the owner of the residence at \_\_\_\_\_ and that the above named individuals are renting and living at this residence for the lease term of \_\_\_ / \_\_\_ / \_\_\_ through \_\_\_ / \_\_\_ / \_\_\_.

_____	_____
Landlord Signature	Date
_____	_____
Landlord Printed Name	Landlord’s Phone Number
_____	_____
Landlord’s Address	City State/Zip Code
_____	_____
Notary Public Signature and Seal	Date

**WARNING:** If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for nonresident tuition from the date the student began attending a District school as a non-resident. A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)). A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).